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Patrick Ellis  
WDB Chairperson



Jamil Dada  
WDB Vice Chairperson  
Stephanie Adams  
WDB Deputy Director

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**March Field Air Museum**  
**22550 Van Buren Boulevard**  
**Riverside, CA 92518**

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**Riverside County Workforce Development**  
**Executive Committee Meeting Agenda**

**Wednesday, August 9, 2023**  
**11:00 a.m. – 11:30 a.m.**

**1. WELCOME**

Patrick Ellis

1.1 Call to Order and Self Introductions

**2. CONSENT CALENDAR**

2.1 Approve the Minutes from June 14, 2023

Patrick Ellis

**3. DISCUSSION ITEMS**

3.1 RFQ for Marketing and Website Design and Re-Branding

Stephanie Adams

**4. PUBLIC COMMENT**

Participants should be advised that by engaging in this meeting they acknowledge that their input may be recorded, such recording is subject to inspection pursuant to the California Public Records Act.

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**CONFLICT OF INTEREST ADVISEMENT** Board members please be advised: If an Agenda item relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250.00 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, then please follow these procedures: *“When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item and then refrain from discussing, voting on, or otherwise influencing the Board’s consideration of the Agenda item.”*

**ACCESSIBILITY** The Workforce Innovation Opportunity Act (WIOA) Title I financially assisted program or activity is an equal opportunity employer and program. Auxiliary aids and services are available upon request to individuals with disabilities. There are two ways of requesting reasonable accommodations. 1. For ADA Coordinator, please call (951) 955-3100, (951) 955-3744 TTY, CA Relay 711, or e-mail [ADACoordinator@rivco.org](mailto:ADACoordinator@rivco.org). 2. For the Board Coordinator, please call (951) 955-3106 or e-mail [ygarcia@rivco.org](mailto:ygarcia@rivco.org).

**PUBLIC NOTICE** While Board Meetings are open to the public, time constraints limit the Board’s ability to permit open discussions with members of the audience. Persons requesting to address the Board on matters not on the agenda but within the jurisdiction of the Board should do so under the agenda item Public Comments. Persons requesting to address the Board on an agenda item should register with staff prior to the meeting via e-mail to [ygarcia@rivco.org](mailto:ygarcia@rivco.org) or phone (951) 955-3106. The Chair will impose a 3-minute time limit on all speakers addressing the Board.

**NON-EXEMPT MATERIALS** Non-exempt materials related to an item on this agenda submitted to the Workforce Development Board after distribution of the agenda packet are available for public inspection on the Riverside County Economic Development Agency Workforce Division’s website at [www.rivcoworkforce.com](http://www.rivcoworkforce.com).

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