

EXECUTIVE COMMITTEE



ACTION ITEM #1.2

SUBMITTAL DATE: August 8, 2007

SUBJECT: Amendments to Workforce Development Board Bylaws

RECOMMENDED MOTION: That the Workforce Development Board (WDB) Executive Committee recommend the WDB approve and adopt recommended amendments to the Bylaws as follows:

Amendment to Section I (A): The WDB shall consist of at least 39 members appointed by the Board of Supervisors in accordance with the provisions of Section 117 of the Act. Each board member is permitted to designate a non-voting representative in his/her absence for discussion and resource purposes only

Section I (F) (3): All members must attend the majority of meetings (60%). There are four quarterly WDB meetings. Each board member is to join one subcommittee; each subcommittee meets up to six times a year. Each private sector member must attend the majority of each subcommittee and WDB meetings for the calendar year and are allowed to miss a total of four meetings. WDB public sector members are permitted to designate a non-voting representative to attend the regional committee (West, East, Mid-County and Southwest) meetings in their place without being charged with an absence only if the WDB public sector member attends the majority of at least one of the regional committee meetings for the calendar year. Executive Committee members, who are also members of subcommittees, are allowed to miss a total of seven meetings and must attend the majority of each subcommittee and WDB meetings for the calendar year.

BACKGROUND: With the establishment of regional committees (West, South, Mid-County and Southwest), the number of scheduled regional committee meetings during the calendar year is approximately 24. The Council for Youth Development meets six times a year; the Executive Committee meets six times a year; and the WDB meets four times a year. This totals 40 WDB and subcommittee meetings during the calendar year.

It is unreasonable to expect WDB public sector members to attend all 24 regional committee meetings during the calendar year so staff is recommending WDB public sector members not be charged with an absence if the WDB public sector member attends the majority of at least one of the regional committee meetings for the calendar year and designate a non-voting representative to attend the other regional committee meetings in their place.

<p>EXECUTIVE COMMITTEE</p> <p>Date: 8/8/07 Approval: Yes/No</p>	<p>WORKFORCE DEVELOPMENT BOARD</p> <p>Date: 10/24/07 Approval: Yes/No</p>	<p>BOARD OF SUPERVISORS CONCURRENCE</p> <p>Required: Yes</p>
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