

Ricardo Olalde
Chairman

Robert Field
Assistant County Executive Officer, EDA



Felicia Flournoy
WIB Director

Maria Muldrow
CP Manager

Rilla Jacobs
Secretary

Workforce Development Centers of Riverside County
1151 Spruce Street, Conf. 1o – Riverside, CA 92507

Executive Committee Meeting July 13, 2009

The Riverside County (County) Workforce Investment Board (WIB) Executive Committee held a general business meeting on Monday, July 13, 2009. Chairman Ricardo Olalde called the meeting to order at 10:00 a.m.

Members in Attendance

Ricardo Olalde	Jamil Dada	Lee Haven	Shelagh Camak
Laurie McLaughlin	Robert Little	Robert Frost	Morris Myers

Members Absent

Cindy Roth

Staff

Felicia Flournoy	Maria Muldrow	Loren Sims	Kevin Dunlap
La Tonya Johnson	Cheryl Rhodes	Carol Mosqueira	Pat Ramos
Kathy Boyer	Rilla Jacobs	Elena Ryerson	Dianne Orr

Guests

Ana Isabel Besu	Jodi Sager	Beverly Wheeler	Deane Toler
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ADMINISTRATIVE ITEM 1.1: EXECUTIVE COMMITTEE JUNE 17, 2009, MINUTES

Motion: That the Workforce Investment Board (WIB) Executive Committee approves the June 17, 2009, minutes.

Discussion: Jamil Dada

Moved by Lee Haven, second by Robert Frost

Status: *Approved*

ADMINISTRATIVE ITEM 1.2: GEOGRAPHIC SOLUTIONS VIRTUAL ONE STOP

Motion: That the Riverside County Workforce Investment Board Executive Committee approve the purchase of the client and data management system, Virtual One Stop (VOS) from Geographic Solutions in the amount of \$99,960.00.

Discussion: Felicia Flournoy stated part of our plans for the next few years is to improve our service strategies for our customers. We realize one of the areas we need to improve is our technology service. Technology today is critical to an operations efficiency and timeliness.

Especially in a time when we are experiencing more complex data requirements and we need to be very transparent as to our goals and objectives and being clear about how we are meeting those goals.

We are faced with serving a much larger number of customers coming through our doors and we realized that our current data management system is obsolete and needs to be replaced. Today we are presenting to you Virtual One Stop (VOS), which is produced by Geographic Solutions as the new data management system we would like to implement for Riverside County.

It is a data management system which is designed specifically for Workforce Investment Act purposes as well as Wagner Peyser, which is our Employee Development Department (EDD) our state partner in Riverside County. VOS is a very comprehensive and robust system and will meet our needs. This is a system that other local areas have implemented and others are looking to implement it.

Today, we want Deane Toler from Geographic Solutions give you a presentation on the system. This was a request you made at the last Executive Committee meeting when we brought some technology forward. You requested to have administration so you could clearly understand the system and be able to ask questions. Deane will provide an overview of VOS, Kevin Dunlap, IT Director will provide answers to technology questions such as why we need a new system, why our existing system SmartWare will not be able to run on our current server much longer, and Carol Mosqueira our MIS administrator will answer specific questions.

Deane gave a brief overview of Geographic Solutions, the VOS system, and their work in California and across the United States. Geographic Solutions has been in business for 17 years concentrating on workforce development systems. We work with states and local agencies.

We started out working with labor market information systems and 1998 we introduced the VOS System and we have continued forward from there. Our two main products are VOS which we want to implement in Riverside, and Virtual Labor and Marketing Information (VLMI) a labor and analysis tool. We bring these tools together in some of our solutions.

We serve sixteen other states and the same system they are using will be implemented in the County so if you are currently using CalJobs and Job Training Partnership Act (JTPA) these systems combined are what we use in VOS. For our VLMI, we work with twenty states. This allows the states to have a tool which analyzes labor market information in various regions of their state. In terms of local workforce systems like the one we are preparing for Riverside, we have twenty areas and ten are in California.

One of the tools we will be incorporating in the system for Riverside is job spidering. This tool will search, find and download jobs posted throughout the internet. This will be a universal access tool for the jobseeker customers; to date, by doing the job spidering we can offer up to 258,000 jobs for your customers.

This tool was created based on a survey done by the State of Florida. Florida asked their workforce community why they did not engage in the workforce system. The response was because the workforce system did not have the rough skill sets of individuals to fill their needs. They hired us to create a spidering system to go out to every website and pull in all the jobs and place them in the workforce website. They hoped this would attract the job seekers and encourage them to leave their resumes which would help build up the talent bank for employers. This proved to be very successful.

The system we want to deploy is four pronged. The four prongs are:

- There is an interface universal access for jobseekers to go out to find jobs, do self assessments, and create resumes and other tools.
- Employers can go in and post their job announcements, review resumes, get market and industry information.
- Staff can work among the job seekers and employers to match them up.
- Staff can also do case management for individuals. Workforce Investment Act (WIA) and Wagner Peyser Case management for state-level reporting.

For labor market information, we have a working relationship with the State of California where they give us any new labor market information.

Also for Riverside, we will deploy a card scan system which will allow you to track services which have been used at your Workforce Development Centers (WDCs). This system is very flexible and will allow you to track any service you want.

Deane showed the WIB members how the VOS system works on the internet and opened the floor for questions.

Morris Myers asked Deane who was responsible for monitoring and closing job announcements on VOS once the positions were filled. Deane responded once a job is posted on the system there is a default length of time a job is available and you can decide what the timeframe will be. This is one of the configuration options you may use when you create a job order. Bob Frost asked who takes it off and Deane responded the system, the employer or staff.

Lee asked how businesses will know about the system and who will market it. Felicia responded this will be our website and the WDCs will go out and market it. We can put job orders into the system or the system will spider out for job orders and bring them to the website.

Robert Frost asked if all of the WDCs share this system and how many are on it. Felicia responded the other side of the system is the benefit of what we are going after. We can go paperless with this system and eliminate case paper files. We can track all of our services through this system. Jobseekers can come in a WDC to complete the initial enrollment papers we require; than by filling out a questionnaire the system will determine what the client is eligible for and we can determine what to enroll them in.

The system will track all of the services the individuals use to create all the different reports we need. VOS will eliminate the loss of information we are experiencing between

Smart Ware and the JTA system.

Deane stated one other thing you should keep in mind is Riverside EDD staff will be using this system also. They work heavily with employers and they will be posting job orders. WIB Executive Committee members stated they were more concerned about how the private sector industries would be able to use the system. Felicia responded for the private industry VOS would work like any other website. The WDC Business Solutions team will go out and market VOS to our business customers to place job orders and do searches and other career related items. The WIB Executive Committee members wanted to know if all of the programs being used now would be integrated into the VOS system, Felicia responded yes.

Ricardo asked three questions:

1. If I am a user seeking employment will I receive a confirmation response back to indicating someone has looked at my resume or that the job has been filled? Deane responded yes.
2. Can you do virtual interviews? Deane responded we have not gone through the virtual interview path yet, but we have looked at doing something like it.
3. If jobseekers want to do a salary search across the nation can they? Deane responded not nationally yet but we are working on it.

Robert Frost asked storage of the information which is on the system, is there an offsite storage you provide and is there a backup system that will be provided here? Deane responded, the application will be hosted in our environment and that will be in Palmira, Florida and in the State of Indiana. We have a rollover facility in a salt mine 100 feet underground in Missouri but in terms of your data, we will provide a nightly backup which you can pull down to use or keep for a backup whichever you chose to do.

Ricardo asked if searches the jobseekers do can be saved, Deane responded yes. Ricardo asked if a jobseeker secures one of the VOS jobs but still wants to upgrade to a better job position can they remain in the system. Deane responded yesm, it is up to the individual.

Robert Little addressed EDA staff and asked what they thought about the system. Felicia responded staff is very excited about the versatility of the system and the ability it will give us to streamline and hopefully eliminate the wait times for customers coming in. We will be able to get jobseekers quickly to where they need to be.

Robert Little asked how long would it take to get running. Felicia responded we are looking at two months for implementation, one month for training staff. Another benefit of the system is our customers can be at home using our services and we will get credit for the service. With all of our multiple types of activities, we provide trainings that will be on the system and we will be able track and report on it. There is also a fiscal reporting component in the system.

Ricardo called for a motion to approve VOS from Geographic Solutions in the amount of \$99,960.00.

Moved by Lee Haven, second by Robert Little.

Questions: Robert Frost asked about the amount mentioned in July 13's meeting of \$60,000. Ricardo and Felicia responded the amount of \$60,000 was for a program called Executive Pulse, which would manage the business services and allow all of the partners who provide business services to network, talk and report out in a similar fashion. Executive Pulse is our business system, VOS is our jobseeker system.

Robert Frost asked if upgrades and changes were included in the price and for how long. Deane responded we are providing an annual subscription which includes hosting, maintenance, software and annual upgrades. Robert Frost asked so this will be the annual fee? Felicia responded yes; however, the initial cost of this system is around \$147,000. We were able to negotiate the price down for our implementation purposes. Also, this is a very robust system and the cost versus what we will be able to do and how efficient and effective the system will be for us the cost is minimal. Ricardo stated the VOS has everything we need including it is ready to meet our needs.

Status: *Approved*

ADMINISTRATIVE ITEM 1.3: WORKFORCE INVESTMENT BOARD 3-YEAR STRATEGIC PLAN REVISIONS

Motion: That the Workforce Investment Board (WIB) Executive Committee approve the revised 2008-2011 Strategic Plan Effective July 2009 through June

Discussion: Ricardo stated this is an update to our strategic plan. As most of you know, the strategic plan review occurred in June. At this meeting, we came up with some additional items:

Additions to Goal 2:

- Item 2.7 – Form a RED Team for each region through the regional committees designed to intensify efforts to attract and retain business.
- Item 2.8 – Collect information on new 'business models' businesses may be using to respond to the economic downshift and align the workforce delivery system to new approaches which may be sustained over time, related to workforce needs.

Revisions to Desired Outcomes of the Strategic Action Plan:

- Measure – Increase the graduation rate of those graduating with standard diplomas and/or with secondary credential by 3 percent.
- Indicator – 83 percent graduate with a degree or credential
- Baseline – Estimated graduation rate for 2007-2008 school years is 78.5 percent.
- Data Collection Method – School records.

Ricardo stated Riverside County of Education (RCOE) will assist us with the records.

- Measure – Increase the percent of those entering post secondary education
- Indicator – The number of individuals entering some type of post secondary education increases by 3 percent
- Baseline – Percentage of high school graduates from 2007 – 2008 year entering higher education enrollment is 38 percent.
- Data Collection Method – Program/school records.

The Bill and Melinda Gates Foundation could help us in exceeding the 38 percent benchmark.

Ricardo opened the floor for comments, questions or concerns. Shelagh Camak asked who would access the school records to get the information. Ricardo stated with RCOE being a partner they will share the item and the business consortium we are working on will also help.

Felicia stated that when the schools graduation stats are already for collection, we would ask the schools for the information. RCOE tracks this annually and produces reports and we can look at them to see if there are improvements and under the measure which refers to entering postsecondary, we would look at our own Youth Opportunity Center (YOC) programs and what they are recording on their success rate for getting youth into postsecondary education opportunities.

Laurie McLaughlin expressed her concerns about the numbers not being tracked on youth who drop out of school and end up in college through another venue other than the ones we are tracking. She does not feel we have a system robust enough to track and account for this missing piece in our County. Shelagh and Laurie expressed their concerns that numbers are only being tracked to one source, which may not be capturing the whole picture.

Felicia invited Shelagh and Laurie to participate in an Information and Analysis Team meeting to talk about how to capture this data. The term school data is very broad and we are open to other methods to get better data.

Moved by Laurie McLaughlin, second by Shelagh Camak

Status: *Approved*

ADMINISTRATIVE ITEM 1.4: SUMMER WORK EXPERIENCE PROGRAM

Motion: That the Riverside County Workforce Investment Board Executive Committee approve the additional allocation of \$510,281 in WIA ARRA Youth funds for the operation of the 2009 Summer Work Experience Program.

Discussion: Loren Sims stated this is a recommendation for additional funding for SWEP. Initially, the WIB Executive Committee and the Board of Supervisors approved funding of roughly \$5.4 million to serve about 2,380 participants.

We had to make several attempts to gain providers. We had two providers Palm Springs Unified School District and Moreno Valley School Unified School District back out of their proposals. We had to make provisions to serve the youth they had registered.

Several of the providers found the response to our outreach efforts to be overwhelming and all of them ended up with a waiting list of participants wanting to be in the program. This recommendation is to help those operators to minimize their waiting lists as much as possible.

The additional funding will put our allocation for summer work close to \$6 million for this fiscal year. Felicia stated we will surpass our 2,500 youth participant goal and will serve 2,631 youth.

The money will pay for the additional work experience to increase the number of work hours giving youth more time on the job.

Lee asked if it was known what the issues were for the groups who pulled out of the program. Loren responded, it seemed like an administrative burden for some of the school districts. Moreno Valley Unified School District and Palm Springs Unified School District attorneys advised them they could not handle the liability, being the employer of record.

RCOE increased their numbers in Moreno Valley and we transferred registered youth in Palm Springs and Moreno Valley to RCOE or Goodwill. Robert Frost asked if we would receive a summary on the types of jobs the youth participated in this year to create a history record to refer to next year. Felicia responded we are collecting the data now and will provide a report and newsletter on the types of training the youth are being placed in.

The WIB Executive Committee commented on the positive reports that they have received from the public and private sectors who have utilized the SWEP youth. Shelagh stated the paperwork process needs to be improved because there is too much paperwork and it takes too long to complete it in time to bring youth onto the worksite. Felicia responded that the paperwork process came down from the federal government and they would not change it.

Ricardo asked if this issue could be an opportunity to write a letter to our representatives. Felicia stated she would be willing because along with the exhaustive process Shelagh experienced; she has eight additional staff going around the County certifying paperwork.

Ricardo proposed that a letter be drafted and presented at the next WIB Executive Committee meeting.

Moved by Robert Frost, second by Robert Little.

Status: *Approved*

ADMINISTRATIVE ITEM 1.5: MONSTER EVOLUTION JOB SEEKER PORTAL

Motion: That the Workforce Investment Board approve the sole source purchase of Monster Public Sector and Education (PSE) Job Seeker Portal in the amount of \$80,000 for two years.

Discussion Felicia stated we are seeing a more diverse group of jobseekers coming through our doors. There is a high increase in a more sophisticated, skilled dislocated worker to whom our system was not set up to serve. We have had to implement services to meet their needs.

They come to us knowing how to create a resume, how to interview and how to dress. What they come to us for is the ability to network more effectively, to understand the labor market and where they need to go. They want to access resources that will benefit them. And along with the more sophisticated jobseekers, we need to appeal you our youth who are completing college, high school or getting out for the summer and want to navigate the world of work.

Felicia introduced Monster Government Solutions, a jobseeker portal, which will allow the WIB and the WDCs to have a facebook of their own. It would allow jobseekers who would benefit from this venue to have membership into the portal to network, do social networking and provide resources and tools in a way which would be very engaging for the more computer savvy jobseeker.

There may be or appears to be some duplication to VOS but when you think of it as, this is a special tool, for a special set of jobseekers. Unlike VOS which is very robust in tracking and reporting data for WIA requirements rather than the actual jobsite that gets into internet aspects, when we get into the internet piece of Monster you will see the benefits of this site.

Felicia introduced Beverly Wheeler, Ana Isabel Besu and Jodi Sager to give the presentation for Monster Evolution.

Beverly told the WIB Executive Committee, you are trying to provide a set of tools for your community of users who will be jobseekers and employers. These tools are for a very different world than it was even nine months ago.

Several months ago I discussed with Felicia the two sets of customers which are the business community and jobseekers, I asked her what were her challenges. She responded it was mostly perception and the perception is that people who are skilled workers do not come to the centers and the businesses do not come to the centers because they do not have the skilled talent. So how can this dilemma be resolved at this time? We discussed the leverage of the brand which Monster has to help draw the business customers into the centers as they acquire the more advanced skilled workers. Beverly stated she fills these are exciting times to be in because she sees great opportunities for transformation and looking at ways to do things a little different.

We have become more technologically savvy in our current world but there are still things we need to protect. Our portal called Monster Evolution will be branded specifically to the County in conjunction with the Monster brand so that you can leverage this as you drawn in your community. The portal is designed to draw in the jobseekers first and get them engaged in the community, and this will start the networking process.

The portal will be available 24 hours a day for jobseekers, businesses and WDC staff. It is a gated community and access will have to be given to the users. This protects the quality of the community, the data and helps develop a site where everyone feels safe and secure.

Beverly was asked if the site would be regionalized or just County specific. Beverly responded regionalize but it is up to you. Felicia responded it will be countywide but we will look at collecting data on a regional basis.

Beverly introduced Ana Besu to give a demonstration on the portal and how it can be configured to fit the County and region needs. Ana addressed the question regarding regionalization of the site. Ana stated the Monster Evolution will deliver a customized, regional online career community which will connect your jobseekers with the most relevant news such as upcoming events, things which are happening in their communities and job opportunities using Monster's database.

We are connecting a broader community to share job opportunities, educational resources, relevant content and most important occupational knowledge. This is an area which needs to be developed in this County to build the community back up. Employers will be able to stay connected to the regions talent to help prevent the talent from moving to other areas. Employers will be able to post jobs for free and these jobs will be exclusive to the people of the community.

Riverside County's community will have access to:

- Millions of jobs
- Exclusive job postings
- Creation of a social networking community
- Access to career mapping tools
- Send messages within the community
- Request an informational interview
- Have friends within the community
- View regional and national news

Ricardo asked if in the postings whether you could arrange appointments with certain associations that you meet with. Is there a calendar component to do this? Ana responded there is no calendar component but I will look into this request. Ricardo asked who populates the information in the site, Ana responded everyone has the ability to populate the site this is a contributing community site.

Beverly stated the more contributing members you have the better the site will be; however, the other question is who will manage the content. There is actual oversight to ensure all content is appropriate before it is released into the community.

Lee asked is this duplication of the spidering capabilities of VOS. Morris asked if all of jobs posted on VOS would be made available in the community site. Ana stated in response to Lee's questions that Monster does not allow spidering on its sites to protect its content quality and people who use the site. To answer Morris's question, all of the jobs the community views are all jobs available on Monster.

The WIB Executive Committee voiced their concerns that information would be fragmented and not available on the site. Felicia responded the County is going to create one single website which will allow multiple access points to Monster as well as VOS. Monster will be a link into that community we will give membership to. Not all jobseekers will access to the networking community. The website will resemble the WIB and WDC website with these links which will be branded to us with different links to the services.

Jobseekers will be able to conduct a job search on their own or our career counselors will go in and do job matches. Loren asked if a business goes into Monster and posts a job will it upload to VOS? Felicia responded those are some of the finer details to work out, but if businesses enter the website to post a job they will have three different choices.

Felicia was asked if the job postings will be entered in multiple places, she responded no. Monster will be only for Monster jobs, VOS will be the central place where all the listings will go. We are eliminating Caljobs, RivCoJobs, and all of the others and they will be combined

into one place.

Morris requested more clarification on where the jobs would be posted, will everything be in one spot. Felicia responded our website will have access to our VOS which is not only a jobsite, but access to all of our services. If a jobseeker is in the site and searching for a job they can spider out and pull in those jobs. Morris asked even the Monster ones, Felicia replied no. Felicia responded if access to Monster is a social networking, we will not give access to Monster Evolution to all jobseekers.

The VOS is available to anyone whether they are enrolled with us or not. If they want to enroll and get further training or services then jobseekers will have to go through the process. In other words, the entire world can see VOS and on the same website will be a link to the Monster social networking site. Members will need a password to access the site. VOS, with the exception of Monster, will give jobseekers one place to go to look for jobs.

The clarification conclusion was there will be one website for jobseekers access; however, there will be multiple links and resources within the website for the jobseekers to utilize in their searches. The Monster jobs link will be on the website but available exclusively for jobseekers who are a part of the networking community.

Ana continued her presentation of the features Monster offers to jobseekers and businesses. She showed how a jobseeker could do their own career pathways search, how businesses are using networking information to prepare their job descriptions. Ric asked where the networking data goes and is it available for users viewing. Ana responded yes, users can get feedback and advice from each other.

Morris asked why are we restricting access to the Monster site, Felicia responded because you want to control the content. If you open the site up to the public it may become vulnerable. Morris asked have you identified the criteria for a member to gain access to the site, Felicia stated this is under discussion and we have thoughtout the profile.

Remember, we have to create value to what we do in order for jobseekers to come to us. There is a tremendous amount of resources available out there for jobseekers. We have to provide more assistance in engaging individuals in multiple ways to look for employment or develop their skills. Morris asked are we allowed legally to restrict access, Felicia responded it is not restricting access it is ensuring whatever we provide will be the best we have according to the jobseekers skills and needs.

Laurie asked what was the advantage of Monster.com versus Monster Evolution are the same jobs posted in each. Ana responded access to Monster Evolution is an extension of Monster.com into the County community. Laurie asked if the jobs would be the same, Ana responded no employers can post exclusively on the County community and not on the Monster.com site. Felicia shared employers may only want to post on the County site instead of all over.

Ana showed the WIB Executive Committee a matrix that will be used to track the success of the community and how it is being utilized by the members. The site can be enhanced as its use becomes larger. Felicia stated this site will be a huge marketing tool for the WDCs and the WIB to use for all of our programs, apprenticeships, community college, news posting, share information, job fairs and much more. This is providing one more tool to engage our jobseekers especially among our dislocated workers who appreciate the

opportunity to feel a part of something during these difficult times in their lives.

Lee asked if approving the funding amount would put pressure on the budget, the response was no. Jamil asked if the \$80,000 was yearly or did it pay for two years, Felicia responded \$40,000 one year and \$40,000 for the second year. Beverly informed the WIB Executive Committee that the cost also included the PowerSeeker Workshop.

Laurie asked how long has Monster operated these sites with WIBs, Ana responded we have just started. With the economic crisis we saw a need for this type of product to help assist jobseekers and we already had components in place. Laurie asked so you have enough experience so that we will not see an increase in the funding price, Beverly responded yes.

Robert Frost asked with this cost we will not see a fee to the business or the jobseekers during this time period, Ana responded no. Felicia stated it is paid for and our customers will not see a cost. Ricardo stated, with a solid name like Monster behind the site it will help the branding and it will reemphasize our leadership across the nation.

Moved by Jamil Dada, second by Lee Haven.

Status: *Approved*

ADMINISTRATIVE ITEM 1.6: LEAN SIX SIGMA REGIONAL PROJECT

Motion: That the Workforce Investment Board (WIB) Executive Committee approves \$50,000 in federal WIA funds to support the Regional Lean Six Sigma Project in partnership with the San Bernardino Workforce Investment Board.

Discussion: Felicia stated another one of the areas we discussed was providing business services in a regional approach. We are working with San Bernardino County on a virgin program that we want to start with hospitals called Lean Six Sigma Project.

We will provide our hospitals an invitation to come and hear how they can operate more efficiently and effectively to sustain their current staffing levels and avert potential layoffs due to the downturn in hospital care as a result of the economic situation. To assist in putting them in a position of growth because the medical field will continue to grow but for now it has halted.

The hospitals will be invited to come to an orientation about the program. Hospitals interested in implementing the principles and practices of Lean Six Sigma will be provided with paid consulting services to go out to the individual hospitals and have the program set up. Riverside and San Bernardino Counties WIBs will provide \$50,000 each to kick off the program.

Robert Little asked if this funding was for one year and then there will be plans for others, Felicia responded the \$50,000 will cover the initial session and then the according to the number of hospitals who express interest in wanting further consultation. We are funding this through Rapid Response money, which is layoff aversion funding and we are using it to avert for layoffs.

Jamil stated healthcare is a huge issue and is one of our targeted industries and one of the problems with healthcare in the County is that over 50 percent of residents have to go out of the Regional Medical Center to get the healthcare they need and I make a motion as I think this is a great first step.

Ricardo asked what the timetable was for presenting the program to the hospitals. Felicia responded the meeting was scheduled for July 24, 2009, we are working with the Hospital Association of Southern California as well as San Bernardino County. The invitations have gone out and we are looking to have two sessions or postponing the sessions due to lack of feedback. The lack of feedback may be due to how we are marketing the program. So we may have the presentation in August, but we are working to have it as soon as possible.

Laurie questioned why the program was being presented to hospitals for free and not to other industries that may have the same issues and concerns with layoffs and would have to pay for the same services. Ricardo responded we have four core industries we are focusing on as our regional growth and high paying wages. Our focus should be on these core industries and if the companies fall with these industries then we should look at providing the service.

Felicia also responded, we are trying to focus our funding and this is why we have the five targeted industries and we are trying to rally around these industries. So if a company falls within the five industries and we have set aside funding to do layoff aversions and other activities, it can be brought before the WIB as an option. For now Lean Sigma Six is a regional approach for our hospital industry. Laurie asked so is it just for hospitals, Felicia responded yes for right now.

Felicia explained Lean Six Sigma is a program specifically geared towards hospitals. Robert Little stated so this is our first attempt at using this type of program, Felicia responded yes. Ricardo stated this also shows our willingness to collaborate with other entities.

Moved by Jamil Dada, second by Laurie McLaughlin.

Status: *Approved*

REPORT ITEM 2.1: CHAIRMAN'S REPORT

Ricardo informed everyone that a newsletter has been created and he hoped everyone had a chance to review it. Also Jamil Dada, WIB member, was recognized by the Western Regional Council of Governments on June 25, 2009, for his community service. As the region has grown Jamil has been instrumental representing the WIB in the region and at a national level.

Also, on August 15, 2009, he will be recognized at the cancer society for his battle last year with cancer. Ricardo encouraged those who were able, to attend the event. The America Broadcast Center (ABC) interviewed and videotaped one of our YOCs and encouraged everyone to see it.

REPORT ITEM 2.2: DIRECTOR'S REPORT

Felicia reported that due to Riverside County's budget, the management classification will begin going on unpaid furloughs, take a 13 percent cut to wages and benefits. I fall within this classification within our

division and will have to go to a 4day 9 hour work week with every Friday off. I will have to adjust my schedule for out-of-town meetings. Ricardo asked if there would be a contact during the Fridays Felicia would be off, Felicia responded yes and gave the following list of individuals who will be available for the WIB:

- Maria Muldrow, Community Partnership Unit Manager,
- La Tonya Johnson, Workforce Investment Board Liaison,
- Kathy Boyer Riverside WDC Manager
- Pat Ramos, Hemet/Temecula WDC Manager
- Wendy Frederick, Indio WDC Manager, and
- Loren Sims, Operations and Planning Manager.

REPORT ITEM 2.3: NATIONAL ASSOCIATION OF WORKFORCE BOARDS (NAWB) CHAIRMAN'S REPORT

Jamil met with Ben Goad of the Washington Bureau of the Press Enterprise in Washington D.C. He also met with Jane Oates, the Assistant Secretary for Employment and Training Administration (ETA) who requested positive stories on summer jobs for the Local WIBs and I sent her Felicia's story. When I met with Ben Goad I advised him to talk with Felicia to hear all the wonderful things that are happening in the County. Jamil showed the WIB Executive Committee the article which was written and stated it will be forwarded to ETA also. Articles like these show our collaboration and that the money is being put to good use. Jamil thanked Felicia and staff on their efforts in getting the interview pulled together in such a short time.

ANNOUNCEMENTS

Robert Frost passed out folders containing information on available training taking place in Riverside and San Bernardino on the Green jobs. There will be a free seminar on August 13, 2009, for inspectors to help them understand the hazards of PV solar compared to thermal solar. The August 13, class is full and we are preparing another class for September. Ricardo asked that the seminar information be posted and the WDCs.

PUBLIC COMMENTS

None

The July 13, 2009, WDB Executive Committee was adjourned at 12:10 p.m.