

Ricardo Olalde
WIB Chairman

Rob Field
Assistant County Executive Officer, EDA

Felicia Flournoy
WIB Director

Thomas Donahue
WIB Vice Chairman



Mark Christiansen
Deputy Director

Rilla Jacobs
Secretary

Infinite Opportunity, Lasting Prosperity

Executive Committee March 31, 2010

Chairman Ricardo Olalde called the Workforce Investment Board (WIB) Executive Committee meeting to order at 10:32 a.m.

Members in Attendance

Robert Frost	Robert Little	Jamil Dada	Lee Haven	Morris Myers	Ricardo Olalde
Shelagh Camak	Tom Donahue				

Members Absent

Laurie McLaughlin					
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Guests

Charles Walker					
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Staff

Felicia Flournoy	Mark Christiansen	Maria Muldrow	Loren Sims	La Tonya Johnson	Pat Ramos
T. Pham	Vera Morrow	Rilla Jacobs			

Administrative Item: 1.1 New Youth Opportunity Center Funding Recommendation

Motion: That the WIB Executive Committee approve \$750,000 in Workforce Investment Act Youth funding to Arbor Education and Training to operate a new Youth Opportunity Center in Moreno Valley.

Moved by	Jamil Dada	Second by	Shelagh Camak	Abstained	Thomas Donahue
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Status	Approved
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Discussion	Loren Sims stated the County of Riverside currently has 5 Youth Opportunity Centers (YOC) in operation and enough funding to sustain an additional YOC. A Request For Proposals to choose the new YOC was sent out in December and 4 proposals were returned. The proposals were scored according to the scoring matrix. The City of Moreno Valley received the highest score and their YOC will be operated by Arbor Education.
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Loren was asked to explain the matrix and ranking method to the WIB Executive members, which he did. He was asked where the matching funds for the City of Moreno Valley will come from. He responded from the city's providers and partners. He was asked to explain the differences in cost per participant. He explained that while some proposals showed lower cost per participant and would be able to service a greater number of youth the quality of the training was not acceptable for the type of experiences we want to provide our future workforce. Staff was asked to provide the Executive members with the location of the new YOC.

Actions	Provide location of new YOC to Executive members.
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Administrative Item: 1.2 Additional Summer Work Program Service Provider

Motion: That the WIB Executive Committee approve the allocation of American Recovery and Reinvestment Act (ARRA) or any future funding to additional provider(s) for the operation of the 2010 Summer Work Experience Program (SWEP).

Discussion	The first Summer Work Program funding did not pass Congress. However, a bill with \$600 million in funding may pass to support Summer Work Programs. Top ensure additional providers are prepared and available should these funds become available a Requests For Proposals (RFP) went out, in January 2010, and received two responders. The City of Riverside, Community Settlement Association and the County of Riverside, Paxen Learning Center were the responders.
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Members wanted to know more about the review process that staff uses on the RFP to achieve the rankings. Members requested an overview of the RFP review process be given 30 minutes before the April 21, 2010, Executive Committee meeting. Members also requested that future RFP agenda items have a summary of the

	RFP, the deadline date and a summary of the scoring process. More discussions were held and the decision was made to table Administrative Item 1.2 until the April 21, 2010 Executive Committee meeting.		
Moved by	Jamil Dada	Second by	Robert Frost
Status	Item Tabled until April 21, 2010, WIB Executive Committee Meeting		
Actions	Prepare an overview of the RFP review process for a presentation 30 minutes before the WIB Executive Committee meeting.		

Administrative Item: 1.3 Member Initiatives

Motion: To approve the February 17, 2010, notes.

Moved by	Shelagh Camak	Second by	Robert Frost
Status	Minutes approve with the following corrections: to Item 4.1 Robert Little Seconded, Morris Myers abstained.		
Discussion	<p>Lee Haven asked what the procedures were to have a funding item placed on the WIB board agendas. The response was to speak with WIB staff.</p> <p>Jamil Dada informed the members and staff that Riverside will be host to the National Association of Workforce Board's Executive Committee in June. An itinerary of meetings and events is being prepared and suggestions from our members are greatly appreciated.</p> <p>Jamil Dada reminded the members about the Foreign Trade Zone issue. With the closing of DHL at March Air Force Base, Riverside no longer has an inspector. This has created challenges for Riverside County because foreign goods are not part of the United States and without an inspector there is no one to inspect and certify the goods. Discussions are being held on how to pay for this position. Nine cities are involved to help with some of the funding. There may be a request for the WIB and Riverside County to fund \$75, 0000 each for two years. Jamil will provide an update at the next Executive meeting.</p>		

Information Item: Character Counts Award Ceremony

Discussion

Sheneka Gordon	April 7, 2010, is the deadline to register your attendance for the Character Counts Award Ceremony. Riverside County's Sheriff Stanley Sniff will be in attendance and we hope to have a turnout of 200 people. We will honor seven youth from our five YOCs and two youth serving organizations.
Actions	Members were encouraged to register their attendance for the event.

Information Item: National Association of Workforce Boards (NAWB) Conference and Legislative Update.

Discussion

Felicia Flourney	<p>We noticed there was more interest and more questions being asked in Washington on what is being done on the local level for workers and businesses. These questions identified areas we need to focus on in our own WIB. One was in regards to WIB members across the nation and their awareness of what their services local Centers have and are they utilizing their Centers for their own needs.</p> <p>We will begin ensuring our members are more informed about whom individual staffs are and how they fit into the different programs and processes we perform in Riverside. The second area is how we can provide an overview of what we do and help make vital connections; especially on the business side. We will identify the most appropriate and effect time to give such an overview. Finally, we need more business representatives on the Board who represent the Industry Clusters you voted as Riverside's key industries.</p>
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Director's Report

	<p>The remodeling and construction for the new Career Resource Center area at 1325 Spruce Street is nearly complete and will be open for service by April 12, 2010. Notices have gone out to our customers informing them of the move. The Mobil Unit will be available to assist customers from April 5th – 9th while staff prepares the new center.</p> <p>The Southwest WDC is nearly complete. The Hemet and Temecula sites will close on April 12, 2010, and staff will begin to move into the new Center. Notices will go out to the customers informing them of the move and we will make the Mobile Unit available in the area during the transition week. A tour of the new facility will be made available for all WIB members after the April 21, Full Board meeting.</p> <p>Our Riverside County YOCs go through a certification process based on Malcolm Baldrige's Principles and Practices. The certification is a condition of their funding and they receive an award for their efforts. We will recognize three of them with their award and certification at the next Full Board meeting on April 21, 2010.</p>
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	Recap of Actions	Person Responsible
	Provide location of new YOC to WIB members	T. Pham
	Prepare overview of RFP review process for 4/21/10 Executive meeting	Loren Sims
	Identify potential private sector members	TBD
	Prepare overview of WDC and its functions and resources	TBD

	ANNOUNCEMENTS
	June 10 th and 11 th NAWB Dinner and Reception.
	April 23, 6:00 Character Counts Award Ceremony

Adjourned 12:04 p.m.