



Riverside County Workforce Development Executive Committee Meeting AGENDA

***Wednesday, December 9, 2020
10:30 a.m. – 11:30 a.m.***

On the day of the meeting, the Board Meeting will be accessible to the public online by video conference and telephone access using the information listed below.

[Zoom](#) Online Video/Audio Conference

Meeting ID: 932 6812 7466 **Password:** 92507

Online: <https://zoom.us/j/93268127466?pwd=ckUxT01EOW9OeWwyUTd0WitYWmJZQT09>

Phone: (888) 788-0099 or (877) 853-5247

One tap mobile: +16699009128,,93268127466#,,1#,92507#

Participants should be advised that by engaging in meeting telephonically or electronically they acknowledge that input may be recorded, such recording is subject to inspection pursuant to the California Public Records Act.

MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER [N-29-20](#) DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

The Riverside County Workforce Development Board (Board) is holding Board of Directors meetings to conduct essential business. Members of the public may view and participate electronically or telephonically, not in person, consistent with directives from the Riverside County Public Health Officer, the California Department of Public Health, and the California Governor's Executive Order [N-33-20](#).

Public Participation Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction. To address the Board regarding an item that is on the agenda, please submit an e-mail entitled "Public Comment" directly to the Board Coordinator, Jasmine Guerrero, via email at jguerrer@rivco.org or by calling (951) 955-9068. Requests must be submitted to the Board Coordinator prior to the time the item is called for consideration or prior to the Public Comment section of the agenda. Please specify if comment is related to an Action Item or if it is General Public Comment. *If you cannot or choose not to attend when the meeting occurs but wish to make a comment, please submit your comments by 8:00 a.m. on the day of the Board meeting.* Comments will be presented by the Board Coordinator. They will be announced at the appropriate time and will be added to the record. Comments will be read after Action Items are discussed or during Public Comment period.

Jamil Dada
WDB Chairperson
Carrie Harmon
WDB Executive Director



Patrick Ellis
WDB Vice Chairperson
Leslie Trainor
WDB Deputy Director

Riverside County Workforce Development **Executive Committee Meeting Agenda**

Wednesday, December 9, 2020
10:30 a.m. - 11:30 a.m.

WELCOME

1.1 Call to Order and Self Introductions Jamil Dada

ACTION ITEMS

2.1 Approve the Minutes from October 21, 2020 All
2.2 Foundation for California Community Colleges Loren Sims

REPORTS

3.1 Federal/State Report Jamil Dada
3.2 Chairperson's Report Jamil Dada
3.3 Executive Director's Report Carrie Harmon
3.4 Status of Service Delivery Leslie Trainor

DISCUSSION ITEMS

4.1 Member Initiatives All

PUBLIC COMMENT

Participants should be advised that by engaging in meeting telephonically or electronically they acknowledge that input may be recorded, such recording is subject to inspection pursuant to the California Public Records Act.

CONFLICT OF INTEREST ADVISEMENT Board members please be advised: If an Agenda item relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250.00 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, then please follow these procedures: *“When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item and then refrain from discussing, voting on, or otherwise influencing the Board’s consideration of the Agenda item.”*

ACCESSIBILITY The Workforce Innovation Opportunity Act (WIOA) Title I financially assisted program or activity is an equal opportunity employer and program. Auxiliary aids and services are available upon request to individuals with disabilities. There are two ways of requesting reasonable accommodations. 1. For ADA Coordinator, please call (951) 955-3100, (951) 955-3744 TTY, CA Relay 711, or e-mail ADACoordinator@rivcoeda.org. 2. For the Board Coordinator, please call (951) 955-9068 or e-mail jguerrer@rivco.org.

PUBLIC NOTICE While Board Meetings are open to the public, time constraints limit the Board’s ability to permit open discussions with members of the audience. Persons requesting to address the Board on matters not on the agenda but within the jurisdiction of the Board should do so under the agenda item Public Comments. Persons requesting to address the Board on an agenda item should register with staff prior to the meeting via e-mail to jguerrer@rivco.org or phone (951) 955-9068. The Chair will impose a 3-minute time limit on all speakers addressing the Board.

NON-EXEMPT MATERIALS Non-exempt materials related to an item on this agenda submitted to the Workforce Development Board after distribution of the agenda packet are available for public inspection on the Riverside County Economic Development Agency Workforce Division’s website at www.rivcoworkforce.com.

POSTED MATERIALS In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Riverside County Workforce Development Board website (www.rivcoworkforce.com/WDB). The agenda, supporting documents, and all writing received by the Board are public records and can be viewed online, but may not include all available or the most current documentation. All documentation along with the most updated versions can be requested via e-mail to RivCoWDB@rivco.org, by calling (951) 955-9068 or (951) 955-3100.

Jamil Dada
WDB Chairperson

Carrie Harmon
WDB Executive Director



Infinite Opportunity, Lasting Prosperity

Patrick Ellis
WDB Vice Chairperson

Leslie Trainor
WDB Deputy Director

Executive Committee: Minutes October 21, 2020

Jamil Dada called the meeting to order at 11:33 a.m.

Members in Attendance

Jamil Dada	Layne Arthur	Mary Jo Ramirez	Morris Myers
Patrick Ellis			

Members Absent

Rosibel Ochoa	Sonia Nunez	Ricardo Cisneros	
---------------	-------------	------------------	--

Guests

Jackie Melendez			
-----------------	--	--	--

Staff

Carrie Harmon	Leslie Trainor	Loren Sims	Jasmine Guerrero
Tammy Mathis	Rilla Jacobs	Wendy Frederick	Jason Tang
Carolina Garcia	Stephanie Adams		

Action Item: 2.1 Approve the August 19, 2020, Minutes

Motion: that the WDB Executive Committee approve the June 17, 2020, meeting minutes.

Moved by	Layne Arthur	Second by	Morris Myers	Abstain	None	
Vote	Aye	5	No	0	Abstain	0
Status	Approved					

Action Item: 2.2 Approve the Moreno Valley Employment Resource Center (ERC) as Comprehensive America Job Center of California (AJCC)

Motion: that the WDB Executive Committee approve the Moreno Valley ERC's designation change to become an official comprehensive AJCC.

Moved by	Morris Myers	Second by	Layne Arthur	Abstain	None	
Vote	Aye	5	No	0	Abstain	0
Status	Approved					

Discussion
The committee determined the Moreno Valley ERC with assistance from Workforce Development will be able to meet the Workforce Innovation and Opportunity Acts (WIOA) requirements to become an official AJCC. Staff will convene with WIOA partners to make the necessary amendments to the Memorandum of Understanding language and determine the cost sharing contributions Moreno Valley will be providing. Jackie Melendez updated the members on services and trainings being held at the Moreno Valley ERC.

Reports:

3.1 Federal and State Report

Jamil Dada	<p>Federal Report</p> <p>Earlier this year House and the Senate each passed their version of the Health and Economic Recovery Omnibus Emergency Solutions (HEROS) Act. They have not gotten together to finalize the two. In September the House passed a 2.0 version of the HEROS act and attached it to the COVID Relief Bill. If the Relief Bill passes, HEROS will also in some version pass. The original HEROS Act in the House's version had \$2.1 billion for the marked for the Department of Labor (DOL):</p> <ul style="list-style-type: none"> \$485 million for adult programs \$518 million for youth programs \$597 million for dislocated programs \$500 million for dislocated national reserves
------------	---

	<p>We don't know how much funding will end in the Relief Bill. Also, the Continuing Resolutions was approved and WIOA is funded at the same levels as last year.</p> <p>State Report Senate Bill 1457 is bill out of Assembly Member Sabrina Cervantes office. The bill did not have input from Workforce Develop when creating the bill and it would create a new economic development workforce model through the community colleges. It would leave out the workforce develop boards and based on how they were promoting the bill, a majority of the Chambers and the State Congress approved the bill. Workforce boards, the California Workforce Development Board (CWDB), and the California Workforce Association (CWA) were not in favor of the bill.</p> <p>We explained to the Assembly member and the co-author of the bill, it is a good bill and will have many positive outcomes. But it should have been vetted through the workforce boards, and the bill should have said the community colleges will work with the workforce boards. It is possible this bill, as written, could create another delivery system leaving out the workforce boards. The CWDB and CWA advocated/lobbied in Sacramento through the labor agency and EDD and the Governor's Office to veto the bill. The bill is going back, and we hope this time they will include the workforce boards in the bills new version. Jamil was asked how this bill would be funded. He replied through the Governor's 15 percent and some educational funding.</p> <p>Patrick updated members on the efforts he and others are doing to lobby for small businesses in Washington. They were able to have legislation written and presented in the House to open up conversations with Charles Schulz's group who are also lobbying for small businesses on a national level, and with the US Chamber. We were able to write a joint letter with the US Chamber trying to get Congress to move. We aligned around four points out of the HEROS and Hills act and used the points most impactful for small business and workforce development. We were lobbying for \$3.1 billion and other items not covered in Coronavirus Aid, Relief and Economic Security (Cares) Act.</p> <p>This is a coalition of over 200 local chambers and business associations throughout the country. Our Western Association of Chamber Executive has begun a four-part series of webinars on workforce development and the chambers. Chambers will be much more supportive and active when it comes to the work our board and other boards are doing.</p>
--	--

Chairperson's Report

<p>Jamil Dada</p>	<p>Jamil and Carrie discussed the annual WDB meeting for December. Jamil recommended, depending on where the County's COVID level is in December, that we have a live meeting at the Air Museum hangar. We will socially distance and only have board members and limited staff. Carrie and the members spoke on the measures to take to be safe.</p> <p>Waivers Temperature tests Open the hangar doors Spacing Distancing Virtual meeting for non WDB people</p>
-------------------	--

Executive Director's Report

<p>Carrie Harmon</p>	<p>Riverside county is trending down in its unemployment rate. There are clusters where the numbers are still high in the fourth district. The hospitality and services industries were hit hard in the Coachella Valley area. Our other major industries are recovering well.</p> <p>We are beginning to receive larger numbers of enrollments for our workforce services. The pace is picking from the beginning of the pandemic shutdown and now people are returning to more normal activities. We are doing very well with the business community as we assisted and continue them through the pandemic. We will share more information on what we are doing in the business community in the future. We are looking at creative ways to use some federal funding we get for small businesses to keep them open and viable. One thing can continue to promote is our On-The-Job-Training funds. This will help small business to bring employees back or get new employees trained.</p>
----------------------	--

Status of Service Delivery

Leslie Trainor	<p>Our workforce development centers are now open to the public. We have implemented safety measures in all three centers. So far, the client numbers coming into the center are small, there may be childcare issues, and fear of coming out in the public.</p> <p>Jason Tang has updated our business solutions reports and we will see the new version at future meetings</p> <p>We held our 25th Valley Wide Employment Expo. It was a virtual format this year. We procured software to make this happen. Forty-nine businesses were at the Expo and we had over 600 employees register for the event and over 400 actually attended. We were able to capture numbers of attendees, resumes and other types of data from the software's package. We intend to leverage this software by allowing partners to hold job fairs with this platform.</p> <p>Carrie informed the committee that we are behind on expenditures, but we have a plan to catch up. Due to COVID, we are not the only workforce area experiencing this.</p> <p>Also, the County ran two CARES programs were run through the workforce division.</p> <p>\$10 million helped the Riverside County Office of Education's (RCOE) All for One Program to assist with purchasing laptops and hotspots for students who needed them. We purchased roughly 30,000 laptops for K-12 schools.</p> <p>\$1 million program for private school students who needed technology.</p> <p>\$1 million for adult school students with the same needs.</p> <p>Jamil informed the committee that Dr. Edmund Gomez will be the new superintendent for RCOE. Marlena Sessions will be the new Workforce Development Director for San Bernardino.</p>
----------------	---

Discussion Item: 2.1 Member Initiatives	
Discussion	
Mary Jo	COVID has seriously affected nonprofits, but we continue to serve in our communities and provide a variety of services. This year our Harvest Fundraiser will not be held at the Ramona location. It will be a virtual fundraiser with a silent auction held at www.cfelkids.org click harvest fundraiser to register for the auction. All funds will go to the youth and families we serve. Our Youth Community Corp is working well and they are serving in all over the community.
Morris	Mt San Jacinto College (MSJC) 2021 spring classes will be held online. We have a lot of building going on. and We did not lose our funding for our two Science, Technology, Engineering, and Math (STEM) Buildings. The ones at our Menifee and San Jacinto campuses. We finished the 700 Building, which is the student building and we will move in soon. Our Temecula building is being completed floor-by-floor, and we are building a 5,000-seat stadium. So, a lot of money is going into construction and economic development.
Layne	At our last East committee meeting we had the Sunline CEO give us a presentation on hydrogen fuel cells. They updated us on their new routing system. Their new system will have them doing less stops but with more direct routes for customers to get to where they are going.
Jamil	<p>Jamil announced the names of the 2021 WDB Regional Chairs:</p> <p>West Sonia Nunez East Connie Gold South West Diane Strand</p> <p>He will inform staff when he receives their confirmations.</p>

Public Comments	
Jackie Melendez	Updated the members on services and trainings being held at the Moreno Valley ERC.

Adjourned: 12:37p.m.

WORKFORCE DEVELOPMENT BOARD



ACTION ITEM #2.2

SUBMITTAL DATE: December 9, 2020

SUBJECT: Funding to establish a Workforce Innovation and Opportunity Act (WIOA) Adult/Dislocated Worker work experience program with the Foundation for California Community Colleges.

RECOMMENDATION: That the Workforce Development Board (WDB) approve allocation of WIOA Adult/Dislocated Worker funding to the Foundation for California Community Colleges to provide Adult and Dislocated Worker employer-of-record service for WIOA participants, at a cost not to exceed \$763,986 from March 1, 2021 through June 30, 2022.

BACKGROUND: The Workforce Development Division solicited a proposal from the Foundation for California Community Colleges’ Career Catalyst to provide employer-of-record services for WIOA Adult/Dislocated Worker enrolled participants. This program will provide the opportunity for approximately 100 WIOA participants to receive up to 640 hours of valuable hands-on paid work experience in the region’s demand industries/occupations and enable a successful transition into unsubsidized employment.

The Foundation’s Career Catalyst is an employer-of-record service through which the Foundation provides professional employment services including performing necessary human resources and payroll functions and assuming certain liability for participants pursuing a wide variety paid work experiences in a diverse mix of organization types and industries. The Foundation provides the expertise, tools, and technical assistance required to support partners in ensuring participants gain the experiences and skills necessary to compete in today’s evolving economy. The Career Catalyst employer-of-record services are beneficial in incentivizing employers to consider hiring individuals with barriers to employment. Once employers have experienced the support of the employer-of-record services and support of Workforce Development staff, the objective is for the employer to retain participants as permanent employees.

Since its creation in 1998, Career Catalyst has helped facilitate more than 15,000 paid work experiences. The service is utilized by a range of organization types, including school districts, community colleges, workforce intermediaries, public agencies, private employers, etc. Participants supported by Career Catalyst are equally diverse, and many face significant barriers to employment, identifying with historically underrepresented groups, CalFresh benefits eligibility, former foster youth, individuals with disabilities and justice involved. Placement of enrolled participants in worksites will be provided by Riverside County Workforce Development staff. Work Experience can be provided as an individual activity or in conjunction with another WIOA Service such as Vocational Training.

Proposed Services	Number of WIOA Participants Program Years 2020/2022	Total Funding Not to Exceed
Employer-of-Record	100	\$763,986

EXECUTIVE COMMITTEE Date: December 9, 2020 Approval: Yes/No	BOARD OF SUPERVISORS CONCURRENCE Required: Yes/No
---	--