

Riverside County Economic Development Agency Workforce Development Division

WIB Financial Outlook Report FY13/14 *As of 6/30/14*



WIB Financial Outlook Report

FY13/14

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WIB Financial Outlook Report

Executive Summary

FY13/14 – Fiscal Year Ending, *June 30, 2014*

The County of Riverside Economic Development Agency Workforce Development Division (WDD) provides various employment related services to the residents and businesses of the County of Riverside, utilizing various funding sources awarded by several funding streams including United States Department of Labor, Workforce Investment Act funds (WIA). The federally funded award, WIA, is provided to WDD through a Subgrant Agreement entered with the State of California, Employment Development Department (EDD) on an annual basis. Periodically, WDD may receive additional funding awards from EDD or other organizations.

The WIB Financial Outlook Report is a managerial report and it is intended to provide a financial illustration of planned funds utilization for current and future operations. The report provides the funds utilization plans for all income streams received or awarded to WDD. The Fiscal Year 2013/2014 Financial Report was prepared using actual expenditures from July 1, 2013 through June 30, 2014. The WIA Participant Training Status Report data was extracted from the participant enrollment database, Virtual One-Stop (VOS).

Below are the main highlights for the fiscal year ending June 30, 2014

- For FY 14/15, total available funding was \$34,898,314 with actual expenditures for all funding sources totaling \$23,119,522. The total carryover of available funding for FY14/15 will be \$11,778,792. An additional projection of \$4,042,441 for FY13-14 obligated amounts for ITA, OJT, SS and Contracted agreements will further reduce the net carryover of available funding for FY 14/15 to \$7,736,352. *-page 2.*
- There were a total of 111 direct employees as of the last pay period in June. Operating costs include cost to operate four One-Stop Centers, six Youth Opportunity Centers, and four satellite offices throughout the County of Riverside.
- WDD served a total of 4,446 participants during the fiscal year utilizing with Adult/Dislocated Work (2,983) , Youth (1,022) and Workforce Innovation Funds (441) *-pages 3, 5 and 6.*
- Amounts paid to Training Vendors totaled \$1,381,313 with Adult/Dislocated Worker for \$1,240,384 and Rapid Response for \$140,929. *- pages 2 and 4.*
- There were total of 109 participants that were still in training from FY12/13. A total of 253 participants started training during the fiscal year, and 195 participants completed their training. Low training activity during the first and second quarter was due to impact of sequestration. The second allotment of WIA Adult/Dislocated Worker funding was not made available to WDD until November of 2013. *- page 9 and 10.*



Summary of Available Funding and Funds Utilization Plan

FY 2013-2014							
	AD/DW	Youth	RR	WIF	Other WIA and Other Funds	Other Reimb.	ALL Funds
I. Available Funding							
Current Fiscal Year Allocation	13,447,887	6,650,355	636,016	-	232,274	1,716,236	22,682,768
Carry-In from FY 12/13	3,564,834	3,146,601	146,686	5,333,575	21,372	2,479	12,215,546
Total Available Funding	\$ 17,012,721	\$ 9,796,956	\$ 782,702	\$ 5,333,575	\$ 253,646	\$ 1,718,715	\$ 34,898,314
II. Q1-Q4 - Actual Expenditure							
Personnel	7,938,386	826,698	260,351	282,639	135,778	434,995	9,878,847
Operating, Staff Training, Travel and Equipment	3,061,045	448,205	75,653	112,920	19,428	1,234,309	4,951,560
Contracts - Professional Services	-	333	144	867,176	(3,443)	-	864,211
Contracts - Youth Opp. Centers & Contracted Trngs	(192,089)	4,586,023	-	815,477	-	-	5,209,412
Support Services	48,766	-	-	-	190	-	48,956
Client Training (ITA & OJT)	1,240,384	-	140,929	-	-	-	1,381,313
Total II. Q1-Q4 - Actual Expenditure	\$ 12,096,493	\$ 5,861,259	\$ 477,077	\$ 2,078,212	\$ 151,953	\$ 1,669,304	\$ 22,334,298
III. Q4 - Projected Expenditures/Obligations							
Personnel	488,419	34,406	13,888	12,945	1,087	25,698	576,442
Operating, Staff Training, Travel and Equipment	170,589	7,149	2,502	2,750	3,725	22,066	208,783
Contracts - Professional Services	-	-	-	-	-	-	0
Contracts - Youth Opp. Centers & Contracted Trngs	-	-	-	-	-	-	0
Support Services	-	-	-	-	-	-	0
Client Training (ITA & OJT)	-	-	-	-	-	-	0
Total III. Q4 - Projected Expenditures/Obligations	\$ 659,008	\$ 41,554	\$ 16,391	\$ 15,695	\$ 4,812	\$ 47,765	\$ 785,224
IV. Total - Actual + Projection (II + III)							
Personnel	8,426,805	861,103	274,239	295,583	136,865	460,693	10,455,288
Operating, Staff Training, Travel and Equipment	3,231,635	455,353	78,156	115,670	23,153	1,256,376	5,160,343
Contracts - Professional Services	-	333	144	867,176	(3,443)	-	864,211
Contracts - Youth Opp. Centers & Contracted Trngs	(192,089)	4,586,023	-	815,477	-	-	5,209,412
Support Services	48,766	-	-	-	190	-	48,956
Client Training (ITA & OJT)	1,240,384	-	140,929	-	-	-	1,381,313
IV. Total - Actual + Projection (II + III)	\$ 12,755,501	\$ 5,902,813	\$ 493,467	\$ 2,093,907	\$ 156,765	\$ 1,717,068	\$ 23,119,522
V. Carry-Over Avail. Funding to FY 14/15 (I - IV)	4,257,220	3,894,143	289,235	3,239,668	96,881	1,646	11,778,792
VI. FY13/14 Obligated ITA, OJT, SS and Contracts							
Personnel	-	-	-	-	-	-	0
Operating, Staff Training, Travel and Equipment	-	-	-	-	-	-	0
Contracts - Professional Services	-	45,000	35,000	13,307	-	-	93,307
Contracts - Youth Opp. Centers & Contracted Trngs	-	1,544,824	-	158,359	63,244	-	1,766,426
Support Services	134,864	-	-	-	-	-	134,864
Client Training (ITA & OJT)	1,882,174	-	165,669	-	-	-	2,047,844
Total VI. FY13/14 Obligated ITA, OJT, SS & Contracts	\$ 2,017,038	\$ 1,589,824	\$ 200,669	\$ 171,666	\$ 63,244	\$ -	\$ 4,042,441
VII. Net Carry-Over Avail. Funding to FY 14/15 (I - VI)	2,240,182	2,304,319	88,566	3,068,002	33,637	1,646	7,736,352

Remarks:

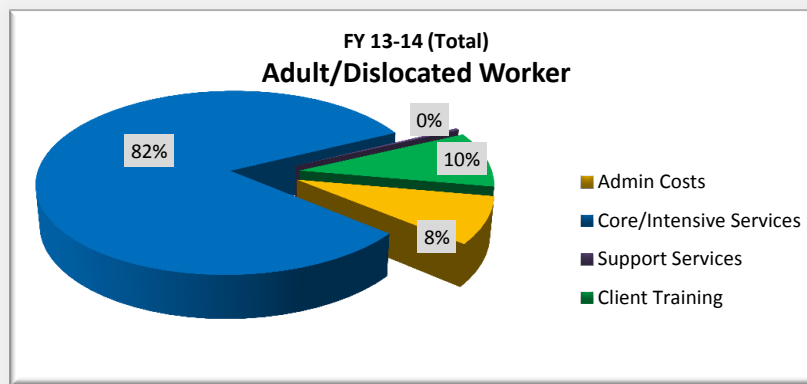
Grant Allocation for this Fiscal Year (FY13/14) totaled \$22,682,768 of which \$20,734,258 was awarded through subgrant agreement with EDD. WDD carried-in funds from FY12/13 in the amount of \$12,215,546. Based on required funds to cover this years expenses, it is anticipated that approximately \$7,736,351 will be carried-over to FY14/15.

WDD received \$253,646 from other funds (not awarded through the sub-grant agreement) from Employment Training Panel (ETP), Probation and Re-entry programs for FY13/14. Reimbursements from partners, tenants, and other county departments to cover for usage of space and other resources is \$1,718,715.

Adult/ Dislocated Worker

At-a-Glance Funds Utilization Plan

	Count #	FY 13/14 (Q1-Q4) Total	%
Admin Costs		\$ 1,045,626	8%
Program Costs:			
Core/Intensive Services		10,420,724	82%
Support Services		48,766	0%
Client Training		1,240,384	10%
Total Program Costs	2,983	\$ 11,709,874	
Total Admin and Program Costs		\$ 12,755,501	100%



Status of 25% Training Requirement:

I. FY13/14 AD/DW Training Requirement

FY13/14 Allocation	\$ 13,447,887	
Training Requirement (25% of AD/DW)	3,361,972	25%

II. Progress Towards Training Requirement

Cash Training Expenditures as of 6/30/14	\$ 356,687	2.65%
Actual Leveraged Resources as of 6/30/14	396,042	
Estimated Additional Leveraged Resources by 6/30/15	832,635	
Total Estimated Match/Leverage Resources by 6/30/15	\$ 1,228,677	9.14%
Outstanding FY13/14 Training as of 6/30/14	1,028,767	
Training to be Encumbered by 6/30/15	747,841	
Total FY 13/14 Planned Training	\$ 1,776,608	13.21%

III. Total \$ Towards Training Requirement

	\$ 3,361,972	25.00%
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Remarks:

Funds utilization for the first through fourth quarter was \$12,755,501. WDD served a total of 2,983 participants which included 653 participants carried-in from the prior year and 2,330 new participants.

WDD did not receive the second allotment of Adult/Dislocated Worker funding until November 2013. This resulted in a delay of training activities. FY13-14 amounts for client training (\$1,240,384) represent payments made to Training Vendors which include mid-point, completion, and pro-rated payments. See page 4 for additional details.



FY 13-14 Training Payments

Training Provider	Type of Training	TOTAL	Adult/DW	Rapid Response	# of Participants
AZ Countertops Inc	Occupational ITA	\$ -	\$ -		0
Boston Reed	Occupational ITA	\$ 2,895	\$ 2,895		1
California Nurses Educational Institute Inc	Occupational ITA	\$ 62,913	\$ 62,913		4
Center for Employment Training	Occupational ITA	\$ 1,879	\$ 1,879		1
Clean Tech Education LLC	Occupational ITA	\$ 34,500	\$ 34,500		12
Concorde Career College	Occupational ITA	\$ 24,253	\$ 24,253		1
Everblue Training Inst	Occupational ITA	\$ 4,188	\$ 4,188		2
Four D College	Occupational ITA	\$ 26,050	\$ 26,050		2
JEM College	Occupational ITA	\$ 20,000	\$ 20,000		4
Kaplan College	Occupational ITA	\$ 26,962	\$ 26,962		5
LTS Career Training Academy	Occupational ITA	\$ 276,512	\$ 276,512		49
Mayfield College	Occupational ITA	\$ 14,508	\$ 14,508		5
Mission Career College	Occupational ITA	\$ 1,850	\$ 1,850		1
Natural Healing Institute Of Naturopathy Inc	Occupational ITA	\$ 2,600	\$ 2,600		1
North-West College	Occupational ITA	\$ 95,542	\$ 95,542		9
Riverside Community College	Occupational ITA	\$ -	\$ -		1
Southern California Institute Of Technology	Occupational ITA	\$ 4,000	\$ 4,000		1
Stanbridge College	Occupational ITA	\$ 10,762	\$ 10,762		1
Summit Career College	Occupational ITA	\$ 309,208	\$ 309,208		27
Universal Technical Institute	Occupational ITA	\$ 22,629	\$ 22,629		2
University Extension Irvine	Occupational ITA	\$ 5,092	\$ 5,092		1
University of California Riverside, Extension	Occupational ITA	\$ 27,264	\$ 27,264		17
West Coast Ultrasound Institute	Occupational ITA	\$ 23,788	\$ 23,788		1
Other - Refund	Occupational ITA	\$ 271	\$ 271		0
TOTAL Occupational ITA		\$ 997,663	\$ 997,663	\$ -	148
AAA Forklift School	On-the-Job-Training	\$ 2,400	\$ 2,400	\$ -	1
A-Aerial Service Company	On-the-Job-Training	\$ 8,880	\$ 6,000	\$ 2,880	3
ABC Public Relations	On-the-Job-Training	\$ 7,680	\$ 7,680	\$ -	2
Advance Emission Specialist	On-the-Job-Training	\$ 2,400	\$ 2,400	\$ -	1
AMA Plastics	On-the-Job-Training	\$ 21,564	\$ -	\$ 21,564	4
Arizona Pipeline	On-the-Job-Training	\$ 4,728	\$ 4,728	\$ -	3
Avitus Group	On-the-Job-Training	\$ 2,220	\$ -	\$ 2,220	1
AZ Countertops Inc	On-the-Job-Training	\$ 6,608	\$ 3,068	\$ 3,540	2
BSA international Aeraspace Co	On-the-Job-Training	\$ 11,312	\$ -	\$ 11,312	3
California Cart Builder	On-the-Job-Training	\$ 5,592	\$ 4,992	\$ 600	4
California Industrial	On-the-Job-Training	\$ 3,600	\$ 3,600	\$ -	1
Cathy Ann Helmstadter & Associates CPA	On-the-Job-Training	\$ 2,880	\$ 2,880	\$ -	1
Coachella Valley Engineers	On-the-Job-Training	\$ 5,077	\$ 5,077	\$ -	1
Dave Wilbert	On-the-Job-Training	\$ 6,029	\$ -	\$ 6,029	1
Desert Pacific Properties Inc.	On-the-Job-Training	\$ 3,485	\$ 3,485	\$ -	1
Desert Valley Services Inc	On-the-Job-Training	\$ 466	\$ 466	\$ -	1
Facility Shield International	On-the-Job-Training	\$ 11,928	\$ -	\$ 11,928	3
Farmer Boys Restaurant	On-the-Job-Training	\$ 6,212	\$ 6,212	\$ -	4
Find Food Bank	On-the-Job-Training	\$ 7,788	\$ 7,788	\$ -	3
Hashimoto Chiropractic Inc	On-the-Job-Training	\$ 3,840	\$ 3,840	\$ -	1
Hedrick Fire Protection	On-the-Job-Training	\$ 3,600	\$ -	\$ 3,600	1
Heightened Security Inc	On-the-Job-Training	\$ 1,451	\$ 1,451	\$ -	1
Hemet Valley Urology	On-the-Job-Training	\$ 1,800	\$ -	\$ 1,800	1
John Harrison Contracting Inc.	On-the-Job-Training	\$ 3,840	\$ -	\$ 3,840	1
Kerry Inc	On-the-Job-Training	\$ 8,640	\$ 8,640	\$ -	2
Laser Tech	On-the-Job-Training	\$ 3,840	\$ 3,840	\$ -	1
Light House Social Service	On-the-Job-Training	\$ 6,343	\$ 6,343	\$ -	2
McLane Foodservice Inc	On-the-Job-Training	\$ 15,888	\$ -	\$ 15,888	5
Medi-Cal Consulting Services Inc	On-the-Job-Training	\$ 10,580	\$ 1,810	\$ 8,770	3
Menifee Valley Chamber of Commerce	On-the-Job-Training	\$ 2,400	\$ 2,400	\$ -	1
MicroCool	On-the-Job-Training	\$ 6,525	\$ 6,076	\$ 449	3
TOTAL On-the-Job-Training		\$ 383,650	\$ 242,721	\$ 140,929	101
TOTAL Client Training (ITA / OJT)		\$ 1,381,313	\$ 1,240,384	\$ 140,929	249

Remarks:

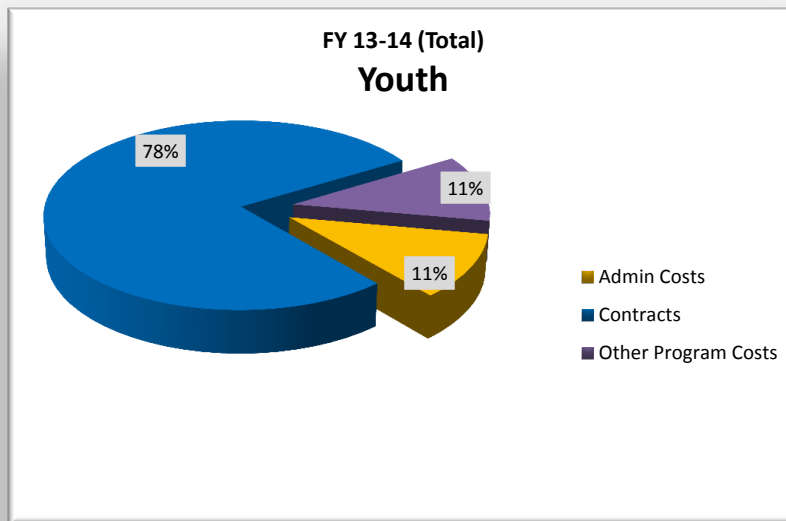
Amounts represent payments made to Training Vendors which include mid-point, completion, and pro-rated payments.

Youth

At-a-Glance Funds Utilization Plan

Admin Costs
Program Costs:
 Contracts
 Other Program Costs
 Total Program Costs
Total Admin and Program Costs

	Count #	FY 13/14 (Q1-Q4) Total	%
		\$ 646,394	11%
		4,586,023	78%
		670,396	11%
	1,022	\$ 5,256,419	
		\$ 5,902,813	100%



Remarks:

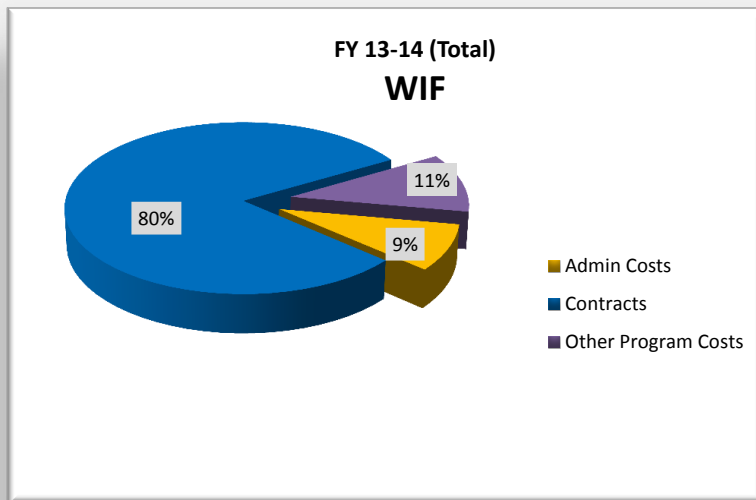
WDD served a total of 1,022 WIA Youth participant which included 214 participants carried-in from the prior year and 808 new participants. The goal of 794 total new enrollment for FY13-14 was exceeded.

Workforce Innovation Fund (WIF)

At-a-Glance Funds Utilization Plan

Admin Costs
Program Costs:
 Contracts
 Other Program Costs
 Total Program Costs
Total Admin and Program Costs

	Count #	FY 13/14 (Q1-Q4) Total	%
Admin Costs		\$ 181,373	9%
Contracts		1,679,484	80%
Other Program Costs		233,049	11%
Total Program Costs	441	\$ 1,912,534	91%
Total Admin and Program Costs		\$ 2,093,907	100%



Remarks:

WDD served a total of 441 WIF participant which included 142 participants carried-in from the prior year and 299 new participants for FY13-14.

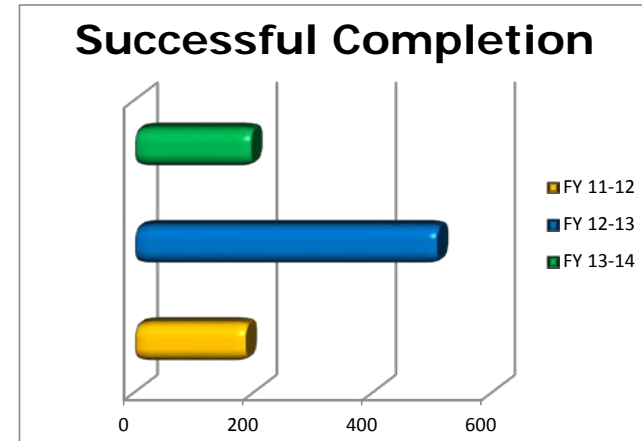
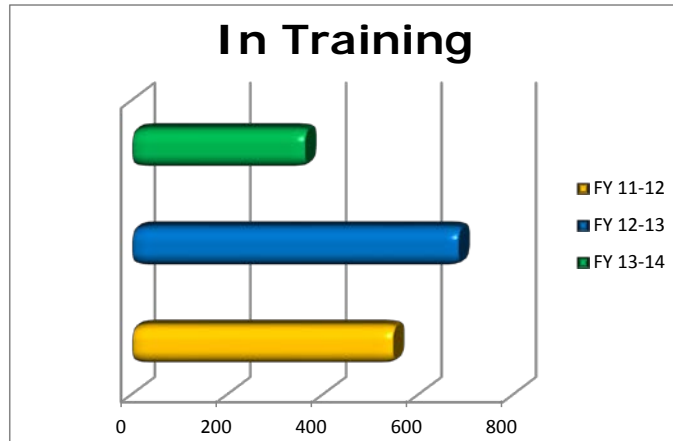
Riverside County Economic Development Agency Workforce Development Division

WIA Participant Training Status FY13/14 *As of 6/30/2014*



WIA Training - Overall

	FY 11/12		FY 12/13		FY 13/14	
	# Count	\$ Amount	# Count	\$ Amount	# Count	\$ Amount
I. In Training:						
Ia. Still in Training from Prior Year	44	337,710	324	2,611,884	109	1,680,914
Ib. Training Started in Current Year	502	3,266,936	359	3,099,373	253	1,397,304
Ic. Total In Training	546	3,604,646	683	5,711,257	362	3,078,219
II. Successful Completion	(186)	(891,632)	(507)	(3,368,871)	(195)	(1,966,315)
% & average of cost of completion	34%	4,794	74%	6,645	54%	10,084
III. Incomplete Training	(36)	(101,130)	(67)	(661,472)	(24)	(109,019)
% of Incomplete Training	7%		10%		7%	
IV. Still in Training at Year-End	324	2,611,884	109	1,680,914	143	1,002,885
% of Still in Training at Year-End	59%		16%		40%	
V. Training to Encumber in FY14-15					192	866,184
VI. FY13/14 Planned Training					445	2,263,488



Remarks:

There were a total of 109 participants that were still in training from FY12/13. WDD has budgeted a total of \$2.26M towards training for this fiscal year. Low completion rate was caused by funds not made available until November 2013.

In FY14/15, WDD plans to encumber an additional \$866,184 in training for at least 192 participants with FY13/14 funds.

Historical Data generated from the participant tracking system, Virtual One-Stop (VOS), as of July 17, 2014.

WIA Training - By Type FY 13-14

	ITA		OJT		TOTAL	
	FY13-14 ITA- All Quarters		FY13-14 OJT- All Quarters		Q1-Q4 Actuals	
	# Count	\$ Amount	# Count	\$ Amount	# Count	\$ Amount
I. In Training:						
Ia. Still in Training from Prior Year	97	1,626,101	12	54,814	109	1,680,914
Ib. Training Started in Current Year	116	837,397	137	559,907	253	1,397,304
Ic. Total In Training	213	\$ 2,463,498	149	\$ 614,721	362	\$ 3,078,219
II. Successful Completion	(112)	\$ (1,589,859)	(83)	\$ (376,456)	(195)	\$ (1,966,315)
<i>% of successful completion by type to total Succ. Completion</i>	57%	81%	43%	19%	100%	100%
III. Incomplete Training	(5)	\$ (52,681)	(19)	\$ (56,338)	(24)	\$ (109,019)
IV. Still in Training at Year End	96	\$ 820,958	47	\$ 181,927	143	\$ 1,002,885
V. Training to Encumber in FY14-15	142	\$ 662,603	50	\$ 203,581	192	866,184
VI. FY13/14 Planned Training	258	\$ 1,500,000	187	\$ 763,488	445	2,263,488

Remarks:

There were a total of 109 participants that were still in training from FY12/13 (97 for ITA and 12 for OJT). During fiscal year 2013-2014, there were a total of 137 participants that started training under the On-the-Job Training category, 116 in the ITA category. The total number of participants who started training this year is 253. WDD budgeted a total of \$2.26M towards training this fiscal year, but WIA funding was not made available to WDD until November of 2013.

In FY14/15, WDD plans to encumber an additional \$866,184 in training for at least 192 participants with FY13/14 funds.

Low training activity during the first and second quarter was due to impact of sequestration.

Historical data generated from the participant tracking system, Virtual One-Stop (VOS), as of July 17, 2014.