

## EXECUTIVE COMMITTEE



### ACTION ITEM 1.3

**SUBMITTAL DATE: June 15, 2016**

**SUBJECT:** Workforce Innovation and Opportunity Act Partner Memorandum of Understanding (WIOA Partner MOU).

**RECOMMENDED MOTION:** That the Workforce Development Board (WDB) Executive Committee approve Phase I of the WIOA Partner MOU in accordance with the State of California Employment Development Department Workforce Services Directive 15-12.

**BACKGROUND:** As prescribed under the new WIOA legislation, Local Workforce Development Boards are now responsible for entering into a formal Memorandum of Understanding with each partner that provides services of the overarching One Stop delivery system also known as America's Job Centers of California (AJCC). The MOU is intended to provide the operational structure necessary to effectively braid funding streams, leverage resources and deliver comprehensive services to the public. The State of California Employment Development Department (EDD) has provided local Workforce Development Boards with guidance on the development of the required WIOA Partner MOUs, under the WIOA Workforce Services Directive 15-12 issued by EDD on January 20, 2016. It provides a list of required MOU partners and further guidance on the required content and process. The list of authorized signatories for MOU agreement is as follows:

- John J. Benoit, Riverside County Board of Supervisors Chair
- Jamil Dada, Workforce Development Board Chair
- Heidi Marshall, Director of Workforce Development
- Cheri Greenlee, Deputy Division Chief, Employment Development Dept. Workforce Services
- Agustin Huerta, Administrator, Riverside UI Center, Employment Development Dept. UI Branch
- Robert Loeun, DOR Inland Empire District Administrator
- Susan von Zabern, Director, Department of Public Social Services
- Anna Martinez, Director, Riverside County Office on Aging
- Dr. Michael Burke, Chancellor, RCCD
- Joel L. Kinnamon, Ed.D., Superintendent / President, COD
- Suzanne Schaeffer, Center Director Job Corps
- Hermelinda Sapien, CEO, CET
- Lorenda T. Sanchez, Executive Director CAIMC
- Robert Martin, Chairman Morongo Band of Mission Indians Council
- Mary Resvaloso, Chairperson, Torres-Martinez Desert Cahuilla Indians
- Rosemary Morillo, Tribal Chair to the Soboba Band of Luiseño Indians Council
- Mark Macarro, Chairman, Pechanga Band of Luiseño Indians Council
- Carol Severns, Assistant Superintendent of Business Services, Beaumont USD
- Dr. Darryl S. Adams, Superintendent, Coachella Valley USD
- Jordana Moreno, Director, Corona-Norco USD
- Dave Doubravsky, Assistant Superintendent, Jurupa USD
- Dr. George Landon, Deputy Superintendent of Admin. & Fiscal Services, LK Elsinore USD
- Mary Jo Ramirez, Program & Development Director
- Dr. Martinrex Kedziora, Chief Academic Officer, MVUSD

- Francine Story, Chief Business Official, Interim, MVUSD
- Becky Elam, Vice President Business Services, MSJC
- Pat Kelley, Superintendent, Murrieta Valley USD
- Diana Walsh Reuss, Associate Superintendent of Student Programs and Services, RCOE
- Antonio Garcia, Assistant Superintendent, Riverside USD
- Brenda Freeman, Executive Director, CAP
- Alexander Fajardo, Executive Director, El Sol Neighborhood Educational Center
- Bill Toomey, Chief Academic Officer, Learn4Life

The MOU development process will take place in two phases. Phase I addresses service coordination and collaboration amongst the partners. Phase II will address how to functionally and fiscally sustain the unified system described in Phase I through the use of resource sharing and joint infrastructure costs.

To date, we have completed Phase I by convening five (5) MOU partner meetings held at both the Riverside Workforce Development Center and the Banning Department of Public Social Services that focused on Phase I requirements. A copy of the completed MOU agreed upon by all partners was emailed to the MOU partnering agency with instructions to have their authorized signatory sign their designated signature page and submit it to Retha Smith by Tuesday, May 31, 2016, via email at: [rsmith@rivcoeda.org](mailto:rsmith@rivcoeda.org). Phase II of the MOU process will begin in late October 2016 with completion by December 31, 2017.

**Deadline:** Phase I of the Partner MOU must be completed and submitted to the State no later than June 30, 2016. Phase I of the MOU will go to the Board of Supervisors on June 21, 2016.

<p>EXECUTIVE COMMITTEE</p> <p>Date: June 15, 2016 Approval: Yes</p>	<p>BOARD OF SUPERVISORS CONCURRENCE</p> <p><i>YES: INDICATES ACCEPTANCE OF FUNDS (FED, STATE, LOCAL) OR AGREEMENTS FOR SERVICES WHERE EDA IS RECEIVING FUNDS, OR ANY ACTION THAT REQUIRES BOS APPROVAL.</i></p> <p>Required: Yes/No</p>
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