

Jamil Dada
WDB Chairperson

Heidi Marshall
WDB Executive Director



Francisca Ledoux Hernandez
WDB Vice Chairperson

Carrie Harmon
WDB Deputy Director

Infinite Opportunity, Lasting Prosperity

Workforce Development Board: Minutes February 17, 2016

Chair Morris Myers called the meeting to order at 10:47 a.m.

Members in Attendance

Peter Hubbard	Layne Arthur	Jamil Dada	Juan De Lara
Mirna Flores	Sharon Duffy	Angelov Farooq	Duane Friel
Francisca Ledoux Hernandez	Barbara Howison	Robert Loeun	Morris Myers
Sonia Nuñez	Ken Orr	Mary Jo Ramirez	Tina Sewell
Laurie Stalnaker	Diane Strand	Jeffery Van Wagenen	Ron Vito
Joyce Johnson			

Members Absent

Michael Burke	Cheri Greenlee	Deanna Margaritha	Charles Martin
Debra Martin	Chuck McDaniel	Lea Petersen	

Guests

Jeff Critchley	David Chandler	Stephanie Koontz	

Staff

Heidi Marshall	Carrie Harmon	Lenny Pimentel	Loren Sims
Sandra Sullivan	Rilla Jacobs	Kathy Boyer	Gloria Perez
Sandy Kantor	Russell Best		

Reports :

Reports

Chairman	<p>Morris Myers reported that Employment Development Depart (EDD) held a meeting with Congressman Mark Takano and the Department of Labor's (DOL) Under Secretary of Labor for Veteran Services. Several of Riverside County's Workforce Development Board (WDB) members and workforce staff were invited. We were able to inform the Under Secretary and thirty guests of our efforts to assist veterans in the Riverside area. The meeting was very productive and concluded with a tour of the workforce center.</p> <p>Morris announced his resignation as the Chair of the WDB. He has taken a new position which places him on the public sector side of the Board and as a result makes him ineligible to continue as Chair. He turned the WDB meeting over to Vice Chair Francisca Ledoux Hernandez and asked her if she could assume the role of Chair for the WDB. Francisca thanked Morris, but declined the position.</p> <p>Heidi Marshall, Executive Director of the WDB thanked Morris and Francisca for their commitment to the Board and began the election process to elect a new Chair. She went over the functions and responsibilities of the Chair. She listed the names of the eligible private sector members.</p> <table><tr><td>Layne Arthur</td><td>Jamil Dada</td><td>Francisca Hernandez</td><td>Barbara Howison</td></tr><tr><td>Juan De Lara</td><td>Peter Hubbard</td><td>Charles Martin</td><td>Debra Martin</td></tr><tr><td>Deanna Margaritha</td><td>Sonia Nunez</td><td>Tina Sewell</td><td>Diane Strand</td></tr><tr><td>Lea Petersen</td><td></td><td></td><td></td></tr></table> <p>Heidi opened the floor to nominations. Angelov Farooq nominated Juan De Lara. Peter Hubbard nominated</p>	Layne Arthur	Jamil Dada	Francisca Hernandez	Barbara Howison	Juan De Lara	Peter Hubbard	Charles Martin	Debra Martin	Deanna Margaritha	Sonia Nunez	Tina Sewell	Diane Strand	Lea Petersen			
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	<p>Jamil Dada. No more nominations were presented from the floor. Heidi closed the floor for nominations. Each nominee provided a two-minute speech to members. Ballots were handed out and members cast their votes. The ballots were collected and counted. Jamil received 11 votes, and Juan received 9. Jamil Dada was elected Chair.</p>
<p>One-Stop Operations</p>	<p>Lenny Pimentel and Loren Sims reported on One-Stop Operations.</p> <p>Loren reminded members that at the last meeting a report was given on last year's performance measures. We met or exceeded our required numbers. Feedback from the Board after the report was given. Members requested a report showing how our numbers compare to other local WDBs in California. A report was prepared and Loren went over the numbers and gave explanations and answered questions.</p> <p>Lenny reported on the other questions members raised at the last meeting. Member wanted a report on the reasons why people drop out of our training programs. Staff was assigned to research and create comprehensive categorized report on this issue. Lenny gave brief examples of some of the reasons the report uncovered:</p> <p>Individual Training Account (ITA) 2013/14: 118 clients were put into training</p> <ul style="list-style-type: none"> • 86 percent completed training • 14 percent dropped out for the following <ul style="list-style-type: none"> ○ Financial issues such as running out of funding to securing employment ○ Health issues ○ Not meeting training requirements <p>2014/15: 349 clients were put into training</p> <ul style="list-style-type: none"> • 92 percent completed training • 8 percent dropped out for the following <ul style="list-style-type: none"> ○ 4 percent family issues ○ 30 percent financial <p>Some of our training customers have hidden challenges, which we uncover and then provide them with the assistance they need to succeed through our program, or one of our partners' programs.</p> <p>On-the Job Training (OJT) 200 clients were enrolled for OJTs</p> <ul style="list-style-type: none"> • 92 percent completed training • 10 percent dropped out for the following • Found better job <p>The report showed that 95 percent of our clients who terminate training did so because they found jobs.</p> <p>Career Development Unit Report July 2015 – January 2016</p> <ul style="list-style-type: none"> • 795 Enrollments • 241 Training • 126 Boot Camp Training
<p>Youth Committee</p>	<p>Gloria Perez reported.</p> <p>Updated members on the Workforce Innovation and Opportunity Act (WIOA), and Linking Innovation, Knowledge and Employment (@LIKE) program, and the Jamil Dada Character Excellence Youth Award.</p> <p>Youth Funding - Request for Proposals to run the six Youth Opportunity Center (YOCs) located in Hemet, Perris, Lake Elsinore, Moreno Valley, Indio and Rubidoux. The RFP was released November 23, 2015 and closed December 31, 2015. Four Proposals were received and rated. The contracts were awarded to ResCare and California Family Life Center.</p> <p>(@LIKE is in its final year. Program operations ended in January 31, 2016. Twenty individuals are actively working to complete the program and receive their credentials by the end of February. Follow-up services are being conducted for a six month period. A final Impact and Cost Study Analysis will be published by the end of 2016. The grant will formally close the end of October 2016. A final all partner meeting will be held in June and findings will be presented.</p> <p>The Jamil Dada Character Excellence Youth Award will be held May 20, 2016, from 6:00 - 9:00 p.m. at the</p>

	<p>Moreno Valley Conference Center. Youth nominations applications are being sent in and the closing date is February 18, 2016. A request for volunteers from the WDB to review and rate the applications was made. Sponsorship letters will be going out. The keynote speaker will be Major General Flournoy who oversees thirteen air force bases.</p> <p>Mary Jo Ramirez reported. Passed out statistical information on the performance outcomes for the YOCs. The YOCs are at 70 percent of their goal for the year. She explained a new Career Pathway that has been developed in partnership with Mount San Jacinto College and some local physicians in the local Temecula area. It is called Medical Scribe and helps to introduce youth to the medical industry. Individuals who take this pathway provide support in the medical field to doctors, medical assistants, and nurses by doing the daily input. Fourteen youth took classes on medical terminology and keyboarding. The youth will be placed in medical offices throughout the Murrieta, Temecula area.</p>
Services for People with Disabilities Committee	<p>Sandy Kantor reported. A new committee is being established to address the needs of persons with disabilities. WIOA is encouraging WDBs to have a standing committee to address the concerns of this population. The committee's upcoming activities are:</p> <ul style="list-style-type: none"> • Reviewing the Notice of Proposed Rulemaking, Section 188 and, modifying everything from the Workforce Investment Act to the Workforce Innovation and Opportunity Act. • Doing the Biannual Self Assessments of all One-Stops, Youth Centers, and other places where WIOA staff are located or where we provide WIOA services to ensure our facilities are in compliance with state mandates. • Reviewing policies, procedures, posters and other documents for compliance. • Conduct a professional developmental assessment of staff and partner staff to identify any gaps or knowledge in skills for serving persons with disabilities and create a training plan.
Moving Business Forward	<p>Rob Moran reported. Update on Business Solutions activities. From July 2015 – January 2016 we are working with:</p> <ul style="list-style-type: none"> • 165 New Business • 228 Repeat business • 576 Referrals to businesses • 492 Placements • 70 On-the-Job Placements <p>Recruitment Highlights We are working with Hub International; They are relocating to Riverside County and will need to hire 150 Accountants.</p> <p>The Manufactures' Council Summit will be held April 26, 2016, and the WDB will provide public outreach support. The Logistics Council is creating a curriculum for new hires, and career days for high schools to share information about the logistics industry. We are working with Kaiser and Riverside Community Hospitals to fill some of their openings. We instituted a Layoff Aversion Program and contracted with California Manufacturing Consultant Group to assist businesses who qualify. This program is designed to help struggling companies and/or are facing layoffs or closures. We have several companies in line for this program.</p> <p>Friday, we will partner Senator Richard Roth and the Greater Riverside Chamber of Commerce to host a small business summit at our County Administrative Building.</p>

Chair Report

Jamil Dada	<p>State of Education Address will be held March 2, 2016, in Palm Springs and March 9, 2016, in Riverside. The WDB continues to be a Public Outreach partner for this event. Tables are available for both dates and members were encouraged to attend.</p> <p>A California delegation visited Washington Hill and conducted 20 hill visits in two days. They spoke with Congress about:</p> <ul style="list-style-type: none"> • Supporting the industry-driven career technical education • Supporting apprenticeships and work-based learning
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	<ul style="list-style-type: none"> • Including funding for adult education in fiscal year 2017 • Endorsing the Jobs Act to expand to the PAL eligibility to the short-term post-secondary certificates • The HIRE Education Act • The Perkins Act • Work-based learning • TANF <p>We are working to supplement our WIOA funding with other funding streams.</p>
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Director's Report

Heidi Marshall	<p>Heidi spoke to the members about the EDD meeting with the Under Secretary of Labor for Veteran Services held at the Riverside County American Jobs Center. He wanted to learn more about the services we are providing to veterans. He met with vet representatives and veterans to get input on what is and is not working, where are the gaps in services. He wants to take this information back to the DOL and work on bridging the gaps.</p> <p>We will be sending invitations out to our former WIB members to re-engage them in the WDB. We are working to make our meeting more informative for the business members.</p>
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Public Comments

	Laurie Stalnaker asked, "Is the regional Slingshot program still manufacturing and healthcare". Jamil responded yes. Laurie asked how many WDB members do we have present today. The response was 20.
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Administrative Item: 1.1 Approve WDB December 16, 2016, Meeting Minutes

Motion:					
Moved by	Duane Friel	Second by	Joyce Johnson	Abstain	Juan De Lara
Status	Approved				
Action	Correct notes to show Diane Strand was present at the meeting December meeting.				

Adjourned: 1:18 p.m.