

Jamil Dada
WIB Chairman

Rob Field
Assistant County Executive Officer, EDA

Felicia Flournoy
WIB Director

Morris Myers
WIB Vice Chairman



Mark Christiansen
WIB Deputy Director

Rilla Jacobs
Secretary

Infinite Opportunity, Lasting Prosperity

Executive Committee January 16, 2013

Chairman Jamil Dada called the meeting to order at 11:35 a.m.

Members in Attendance

Jamil Dada	Shelagh Camak	Robert Frost	Morris Myers	Imran Farooq	Juan De Lara
Mary Jo Ramirez					

Guests

Laurie Stalnaker	Stephen Amezcua				
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Staff

Felicia Flournoy	Mark Christiansen	La Tonya Johnson	Cindy Davis	Loren Sims	Wendy Frederick
Pat Ramos	Kathy Boyer	Zaskia Ruiz-Jones	Queenie Galvez	Rilla Jacobs	

Administrative Item: 1.1 Approve October 1, 2012, Executive Notes

Motion: To approve the October 1, 2012, Executive Notes

Moved by	Morris Myers	Second by	Shelagh Camak	Abstained	Juan DeLara, Imran Farooq, Robert Frost
Status	Approved				

Administrative Item: 1.2 Approve Executive Committee Composition

Motion: To approve amendments to Workforce Investment Board's Bylaws

Moved by	Shelagh Camak	Second by	Morris Myers
Status	Approved		

Discussion	<p>The Workforce Investment Board has increased from 21 to 50 members. The Executive Board is responsible for the financial decisions made for the WIB. With the increase in WIB membership we would like to increase the representation on the Executive Committee. The present makeup of the Executive Board is:</p> <p>Chair Vice Chair Past Chair 3 at large member – labor, education and at large.</p> <p>The motion was made to increase the membership by 5 additional members. In the event one member is able to represent 2 positions then the vacancy this creates will be filled by a private sector member.</p>
Actions	<p>Move Bylaw amendment forward to County Counsel for approval to present to the Board Of Supervisors for ratification.</p>

Administrative Item: 1.3 Add Logistics to Targeted Industries

Motion: That the WIB Executive Committee approves Logistics as a recommended targeted industry for training, planning, and other workforce related projects.

Moved by	Morris Myers	Second by	Imran Farooq
Status	Approved.		

Discussion	<p>The Riverside County WIB currently has five adopted industry sectors; healthcare, renewable energy, utilities, infrastructure, and professional & business services which have historically proven to be high demand and recession resistant. The objective of the Riverside County WIB has been to establish industry sectors that will provide the region with stable, reliable, and high paying jobs.</p> <p>Logistics industry is the process that ensures that goods or services are available where and when they are needed in good condition and at competitive prices. This enables efficient management of the supply chain.. Industries in the Logistics subsector include transportation, manufacturing and production, machine & forming technology, retailers, consulting firms, third party logistic firms, and warehouse/distribution centers. All of these activities</p>
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	take place to get product in a consumer's hands. The Executive Committee held further discussions regarding training for individuals and making sure not to duplicate the training that labor unions may already have in place. They also discussed the how logistics is tied to the import and export industry which is growing in our area. The Logistics Industry grew by 140% between 1991 - 2011, adding 62,490 job in the Inland Empire area.
Actions	Create a clear definition of what the WIB will consider logistics industry sector to be. Create a list of jobs

Discussion Item: 2.1 Workforce Investment Board Program & Fiscal Reports

Discussion	
Presented by	<p>Felicia Flournoy</p> <p>Program Reports – The Workforce Investment Act requires us to give reports on our progress. Because these reports are provided to the feds by the state, the state has designed their own forms, which we are required to use. Any additional information that the board requests from us must be manually collected, reviewed and compiled by staff. We are collecting the data requested by the WIB and creating reports to show the results. Our management team wants to ensure we are also meeting the goals and staying on track with the Three Year Strategic Plan. So we created a report to show our progress with the strategic plan.</p> <p>Historically financial reports were not a part of the board meetings. Staff was asked to begin providing this information. We manually compile this information and put in a format that we hope is easily understood by the board.. We have gotten mostly favorable responses to the reports and our inquires on how the reports are presented. To provide the financial reports we take a snapshot of our progress during the year to show how much funding is being spent on training and other elements we provide to individuals to improve their job skills. More discussions were held on how staff tracks an individual's progress through the program.</p>

Discussion Item: 2.2 National Association of Workforce Boards (NAWB) Conference and Hill Visits

Discussion	
Presented by	<p>Washington is encouraging WIBs nationwide to begin working more closely with their community colleges. Washington wants community colleges to become centers of economic growth, so we invited Nathan Miller, the new elected trustee on the Riverside City College Board to tour our WDC. We also brought newly elected Congressman Mark Takano to tour the Riverside WDC to see firsthand what we do. We are working to bring several other legislators to our WDCs.</p> <p>Jamil Dada - NAWB will push for WIBs to work more closely with community colleges. We are working with the new administration to get them more informed on who we are and what we do. Nathan Miller, Community College District Trustee and Congressman Mark Takano have toured the WDC and were very engaged during the tour. NAWBs 2013 conference is scheduled for March 10 – 12 and we will have 1 ½ days in hill visits. We hope to visit the following:</p> <ul style="list-style-type: none"> Congressman Raul Ruiz Congressman Mark Takano Congressman Paul Cook Congressman Albert Congressman Hunter Congresswoman Gloria Negrete McLeod And others <p>We met with San Bernardino County for a joint county meeting. We are planning to have two joint county meetings a year to create a joint county collaborative.</p>

Information Item: 3.1 Appointment of Committee Chairs

Discussion											
Jamil Dada	<p>The list is as follows</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">West Chair</td> <td>Imran Farooq</td> </tr> <tr> <td>East Chair</td> <td>Juan DeLara</td> </tr> <tr> <td>Southwest Chair</td> <td>Morris Myers</td> </tr> <tr> <td>Leg. & Policy Chair</td> <td>Shelagh Camak</td> </tr> <tr> <td>CYD Chair</td> <td>Mary Jo Ramirez (elected by CYD)</td> </tr> </table> <p>Jamil presented the Executive Board with the 2013 Voices for Youth active list of youth, active and alumni, who are on the committee</p>	West Chair	Imran Farooq	East Chair	Juan DeLara	Southwest Chair	Morris Myers	Leg. & Policy Chair	Shelagh Camak	CYD Chair	Mary Jo Ramirez (elected by CYD)
West Chair	Imran Farooq										
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Information Item: 3.2 Demonstration of the Economic Modeling Specialist International (EMSI) Data Tool

Discussion

Mark Christiansen	Mark gave a presentation of the Software. He showed the Executive board the website and walked them through the tool. This program we purchased is aligned with our 3 year strategy goal to provide real time anytime economic and labor data information to help guide some of our decisions. It is not for public use, but we have purchased 10 licenses and assigned them to the necessary staff. As we use the tool additional information and updates will be provided in the future.
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Chairman's Report

Jamil Dada	<p>On January 9, 2013, Hilda Solis, Secretary of Labor resigned her post and no replacement has been named. Workforce Investment Act re-authorization has been pushed back, but should be re-authored this year.</p> <p>HR 4297 introduced by Rep. Virginia Fox will begin to take on some of the verbiage of Congressman Buck McKeon past bills and Representative John F. Tierney H.R.4227; Workforce Investment Act of 2012 as it moves through.</p> <p>Look for a 10 percent cut in WIA funding if there is sequestration on the hill.</p>
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Director's Report

Felicia Flournoy	<p>The Business Solutions team report:</p> <p>Temecula Hospital will use the WDC to do their recruitment for 400 plus employees Riverside Community Hospital is expanding and will use us to help with recruitments Kaiser is looking to us to help with their recruitments The Southwest Region will be meeting with high school principals in its area to discuss high school seniors who are at risk. We plan to create a one day workshop to help the seniors see what types of options are available to them. California Family Life Center will help with this endeavor.</p> <p>The Riverside County State of Education Address will be held on March 21, 2013, Felicia invited members of the Executive Committee to attend. A list will be created to fill 8 seats.</p> <p>Felicia acknowledged The Voices for Youth new membership list for 2013 and presented the list to the Executive Committee.</p>
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Adjourned: 1:10 p.m.