

## EXECUTIVE COMMITTEE



ACTION ITEM 1.2

JANUARY 16, 2013

**SUBJECT:** WIB Bylaw Amendment Action Item

**RECOMMENDATION:** That the Workforce Investment Board (WIB) Executive Committee approve amendments to the WIB Bylaws.

**BACKGROUND:**

The membership of the WIB has increased by 50% over the last two years. Due to the increase in the membership and composition of the WIB, it is being recommended that the bylaws be amended to increase the membership of the WIB Executive Committee. The recommended bylaw changes to the section pertaining to the Executive Committee are highlighted in red below:

A. Executive Committee

The Executive Committee shall be composed of the Chairperson, and Vice Chairperson of the WIB, the Chairpersons of the Regional Adhoc Committees, the Chairperson of the CYD, the past Chairperson and three-eight at-large WIB members ~~(one labor, one education and one at-large representative)~~with at least one representative from labor and one from education, appointed by the Chairperson Executive Committee. In the event that one individual is qualified to hold two seats on the Executive Committee, the WIB Chairperson ~~will~~may appoint a private sector replacement from the WIB.

The functions and responsibilities of the Executive Committee shall be as follows:

1. Shall act on behalf of the WIB on matters needing action during the time between WIB meetings;
2. Shall, in the absence of the Chairperson and Vice Chairperson, designate a member of the Executive Committee to preside over the WIB and Executive Committee meetings;
3. Shall receive standing and Adhoc committee reports and act on recommendations for the WIB;
4. Shall assist the Chairperson in setting agendas for regularly scheduled WIB meetings;
5. Shall coordinate WIB activities with the County through the WIB Coordinator;

6. Shall oversee the participation of WIB members and recommend to the WIB those members who should be removed for cause as outlined herein;
7. Fulfill legislative requirements of the Workforce Investment Act; and
8. Perform other responsibilities as may be designated by the WIB.

<p>EXECUTIVE COMMITTEE</p> <p>Date: Approval: Yes/No</p>	<p>BOARD OF SUPERVISORS CONCURRENCE</p> <p>Required: Yes/No</p>
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