

EXECUTIVE COMMITTEE



ACTION ITEM #1.2

SUBMITTAL DATE: April 18, 2018

SUBJECT: Funding Recommendation for Business Process Improvement Services Program Year 2018/19 Instructional Access Inc. / Rapid 3D MFG Inc.

RECOMMENDED MOTION: That the Workforce Development Board (WDB) Executive Committee approve Program Year 2018/19 Workforce Innovation and Opportunity Act (WIOA) Rapid Response Funding recommendations for Instructional Access Inc. / Rapid 3D MFG Inc., to continue providing Business Process Improvement Services to Riverside County businesses.

BACKGROUND: In support of the WDB’s Strategic Plan, the Economic Development Agency/Workforce Development Division released a Request for Proposal (RFP) for Business Process Improvement Services on June 20, 2016, (non-manufacturing) for program years 2016/17, 2017/18 and 2018/19. The purpose of the procurement is to reduce Rapid Response Services by helping struggling businesses remain competitive and retaining jobs at those businesses. These Business Process Improvement Services would not be otherwise provided without Rapid Response Funding.

Business Process Improvement Services include, but are not limited to, assistance with layoff aversion, job-retention services, strategic and financial planning, quality assurance, energy efficiency, IT systems and human resource development. Instructional Access Inc. / Rapid 3D MFG Inc. was selected as the most responsive bidder for the 2016/17 procurement and is recommended to the WDB for PY 2018/19 award based on PY 2016/17 performance and funding availability.

Instructional Access Inc. / Rapid 3D MFG Inc. PY 2016/17 performance: Five non-manufacturing priority sector employers were served and 57 jobs saved/retained.

Instructional Access / Rapid 3D Manufacturing has met performance requirements for 2016/17.

In program years 2016/17 and 2017/18 Instructional Access / Rapid 3D MFG Inc. was awarded \$50,000, annually to provide Business Process Improvement services. Instructional Access / Rapid 3D MFG Inc. is recommended for renewal for the period of July 1, 2018 through June 30, 2019 as follows:

Consultant	Target Business Sector	Total
Instructional Access / Rapid 3D MFG Inc.	Non-Manufacturing-Serve minimum Five businesses and retain at a minimum 50 jobs.	\$50,000
TOTAL AMOUNT NOT TO EXCEED		\$50,000

Executive Committee Date: 04/18/18 Approval: Yes	Board of Supervisors concurrence Required: Yes
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